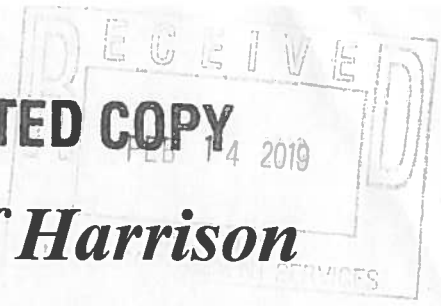


Authority Budget of:

ADOPTED COPY



Housing Authority of the Town of Harrison

State Filing Year

2019

APPROVED COPY

For the Period:

April 1, 2019

to

March 31, 2020

ADOPTED COPY

<http://www.harrisonhousing.com/>

Authority Web Address

Department Of



**Community
Affairs**

Division of Local Government Services

RECEIVED

2019 APR 12 P 12:42

LOCAL GOVERNMENT SERVICES



RESOLUTION NO. 1407-02-19

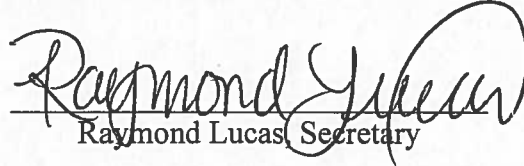
FY 2019 LATE STATE BUDGET SUBMISSION

Board Meeting Date: February 11, 2019 Date Adopted: February 11, 2019

WHEREAS, The Housing Authority of the Town of Harrison previously authorized the initial submission of its FY 2019 Agency Budget at the February 11, 2019 Board of Commissioners meeting, and

WHEREAS, as of the result of obtaining calculations regarding the Capital Fund and Utilities the 2019 State Budget was submitted late;

THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the Town of Harrison authorizes the FY 2019 late budget submission.


Raymond Lucas, Secretary

A motion was made by Commissioner Pettigrew and seconded by Commissioner Choffo to approve Resolution No. 1407-02-19.

	AYE	ABSENT
Commissioner Choffo	X	
Commissioner Confessore		X
Commissioner Kinsella	X	
Commissioner Mustilli		X
Commissioner Pettigrew	X	
Chairman Doran	X	

2019 HOUSING AUTHORITY BUDGET

Certification Section

2019

HARRISON

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM 4/1/2019 TO 3/31/2020

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cwert Date: 2/22/2019

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Cwert CPA, RMA Date: 4/16/2019

2019 PREPARER'S CERTIFICATION

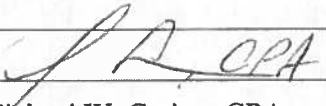
HARRISON

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 4/1/2019 TO: 3/31/2020

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Michael W. Carlon, CPA		
Title:	Partner		
Address:	Geltrude & Company, LLC 517 Franklin Avenue Nutley, NJ 07110-1746		
Phone Number:	973-667-9100	Fax Number:	973-667-0726
E-mail address	mcarlon@geltrude.com		

2019 APPROVAL CERTIFICATION

HARRISON

HOUSING AUTHORITY BUDGET

FISCAL YEAR: **FROM:** 4/1/2019 **TO:** 3/31/2020

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Harrison Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 11th day of February, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Raymond Lucas		
Title:	Executive Director		
Address:	Harrison & Schuyler Ave. Harrison, NJ 07029		
Phone Number:	973-483-1488	Fax Number:	973-483-4277
E-mail address	rlucas@harrisonhousing.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.harrisonhousing.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- The budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority**)
- The complete (**All Pages**) annual audits (**Not the Audit Synopsis**) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

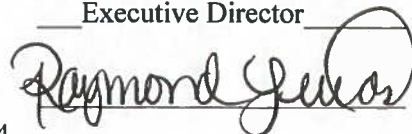
Name of Officer Certifying compliance

Raymond Lucas

Title of Officer Certifying compliance

Executive Director

Signature



2019 HOUSING AUTHORITY BUDGET RESOLUTION HARRISON

FISCAL YEAR: FROM: 4/1/2019 TO: 3/31/2020

WHEREAS, the Annual Budget and Capital Budget for the Harrison Housing Authority for the fiscal year beginning, April 1, 2019 and ending, March 31, 2020 has been presented before the governing body of the Harrison Housing Authority at its open public meeting of February 11, 2019; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,470,466, Total Appropriations, including any Accumulated Deficit if any, of \$2,457,963 and Total Unrestricted Net Position utilized of \$1,573,554; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$846,304 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Harrison Housing Authority, at an open public meeting held on February 11, 2019 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Harrison Housing Authority for the fiscal year beginning, April 1, 2019 and ending, March 31, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Harrison Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on April 9, 2019

Raymond Giulio
(Secretary's Signature)

2/11/19
(Date)

Governing Body	Recorded Vote				
	MEMBER	AYES	NEYS	ABSTAIN	ABSENT
James P. Doran	X				
Arthur Pettigrew	X				
Daniel Choffo	X				
Fred Confessore					X
Dawn Kinsella	X				
Brunilda Mustilli					X

2019 ADOPTION CERTIFICATION

HARRISON

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 4/1/2019 TO: 3/31/2020

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Harrison Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 11th day of, February, 2019.

Officer's Signature:			
Name:	Raymond Lucas		
Title:	Executive Director		
Address:	Harrison & Schuyler Ave. Harrison, NJ 07029		
Phone Number:	973-483-1488	Fax Number:	973-483-4277
E-mail address	rlucas@harrisonhousing.com		

2019 ADOPTED BUDGET RESOLUTION HARRISON

HOUSING AUTHORITY

Resolution No.: 1414-04-19

FISCAL YEAR: FROM: 4/1/2019 TO: 3/31/2020

WHEREAS, the Annual Budget and Capital Budget/Program for the Harrison Housing Authority for the fiscal year beginning April 1, 2019 and ending, March 31, 2020 has been presented for adoption before the governing body of the Harrison Housing Authority at its open public meeting of April 9, 2019; and

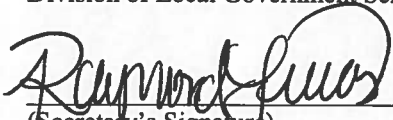
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 2,470,466, Total Appropriations, including any Accumulated Deficit if any, of \$ 2,457,963 and Total Unrestricted Net Position utilized of \$1,573,554 and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 846,304 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Harrison Housing Authority, at an open public meeting held on April 9, 2019 that the Annual Budget and Capital Budget/Program of the Harrison Housing Authority for the fiscal year beginning, April 1, 2019 and, ending, March 31, 2020 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

4/9/19
(Date)

Governing Body	Recorded Vote			
	Ayes	Neys	Abstain	Absent
Member				
James P. Doran				X
Arthur Pettigrew	X			
Daniel Choffo	X			
Fred Confessore	X			
Dawn T. Kinsella				X
Brunilda Mustilli	X			

2019 HOUSING AUTHORITY BUDGET

Narrative and Information Section

2019 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS HARRISON AUTHORITY BUDGET

FISCAL YEAR: FROM: 4/1/2019 TO: 3/31/2020

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide documentation of how the increase occurred (Example Rate Increase authorized by resolution or by HUD).

Maintenance and operations – reduced budget amount based upon actual 2018 expense.

Insurance – increased insurance costs budgeted amount based upon actual 2018 expense.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

None, as rents are fixed by law.

Interest income – increased balance reflects improved interest rates earned on cash balances

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

No effect.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

N/A

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

None

6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68, 45)

The implementation of GASB 68 (requiring an accrual for pension obligation to the state pension fund), which has caused the unrestricted net position to be in a negative position. For

the 3/31/18 financials the impact of the GASB accrual of pension and OPEB accrual of \$3,163,515. The Organization continues to fund their state obligation based upon the annual assessment, which will continue to help reduce or manage the pension liability. Without the Pension and OPEB obligation the financials would reflect a positive unrestricted net position of \$1,573,554

HOUSING AUTHORITY CONTACT INFORMATION 2019

Please complete the following information regarding this Housing Authority. All information requested below must be completed.

Name of Authority:	Town of Harrison Housing Authority		
Federal ID Number:	22-6002500		
Address:	Harrison & Schuyler Avenues		
City, State, Zip:	Harrison	NJ	07029
Phone: (ext.)	973-483-1488	Fax:	973-483-4277

Preparer's Name:	Michael W. Carlon, CPA		
Preparer's Address:	Geltrude & Company, LLC 517 Franklin Avenue		
City, State, Zip:	Nutley	NJ	07110
Phone: (ext.)	973-667-9100	Fax:	973-667-5753
E-mail:	mcarlon@geltrude.com		

Chief Executive Officer:	Raymond Lucas		
Phone: (ext.)	973-483-1488	Fax:	973-483-4277
E-mail:	rlucas@harrisonhousing.com		

Chief Financial Officer:	Raymond Lucas		
Phone: (ext.)	973-483-1488	Fax:	973-483-4277
E-mail:	rlucas@harrisonhousing.com		

Name of Auditor:	Anthony Polcari		
Name of Firm:	Polcari & Polcari		
Address:	2035 Hamburg Turnpike, Unit H		
City, State, Zip:	Wayne	NJ	07470
Phone: (ext.)	973-831-6969	Fax:	973-831-6972
E-mail:	tony@polcari.com		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

HARRISON

FISCAL YEAR: FROM: 4/1/2019 TO: 3/31/2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2017 or 2018**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 13
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2017 or 2018**) Transmittal of Wage and Tax Statements: 1,027,023
- 3) Provide the number of regular voting members of the governing body: 6
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authority's procedures for all employees. We have it reviewed and approved by the Board of Commissioners and based on a survey of compensated data for comparable positions in similar sized entities.**

- 11) Did the Authority pay for meals or catering during the current fiscal year? No *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
 - b. Travel for companions No
 - c. Tax indemnification and gross-up payments No
 - d. Discretionary spending account No
 - e. Housing allowance or residence for personal use No
 - f. Payments for business use of personal residence No
 - g. Vehicle/auto allowance or vehicle for personal use No
 - h. Health or social club dues or initiation fees No
 - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes
If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Housing and Urban Development or any other entity regarding maintenance or repairs required to the Authority's facilities to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*
- 20) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? No *If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.*

Insert travel reimbursement worksheets and narrative of procedures for all employees.

TRAVEL REIMBURSEMENT WORKSHEET

EXECUTIVE DIRECTOR - RAY LUCAS			
PHM CLASS - FT. MYERS FLORIDA 6-10 TO 6-16, 2018			
# DAYS	SUBSISTENCE/DAY	TOTAL	DESCRIPTION
6	\$75	\$450.00	PAID DIRECTLY TO RAYMOND LUCAS
HOTEL		\$592.74	PAID DIRECTLY TO HYATT REGENCY
MILEAGE	FTR RATE		
CLASS	PHM	\$1,225.00	PAID DIRECTLY TO FLORIDA ASSOC. OF H&D
TOLLS			
OTHER	Round Trip Transportation	\$90.00	PAID DIRECTLY TO RAYMOND LUCAS
AIRLINES		\$1,011.93	PAID DIRECTLY TO RAYMOND LUCAS
TOTAL		\$3,369.67	

TRAVEL REIMBURSEMENT WORKSHEET

EXECUTIVE DIRECTOR - RAY LUCAS			
PHAS & SEMAP CLASS - ATLANTIC CITY 11-12 - 11-14			
# DAYS	SUBSISTENCE/DAY	TOTAL	DESCRIPTION
2		\$108.66	For Food
HOTEL			
MILEAGE	FTR RATE		
242.37	\$0.545	\$130.88	ROUND TRIP - HARR.- AC & BACK
TOLLS			
		\$16.20	Round Trip
OTHER	PARKING	\$15.00	
AIRLINES			
TOTAL		\$270.74	

**MANDATORY RUTGER'S CLASSES FOR RAYMOND LUCAS
EXECUTIVE DIRECTOR**

RUTGER'S CLASSES			
RAYMOND LUCAS - EXECUTIVE DIRECTOR			
# DAYS	SUBSISTENCE/DAY	TOTAL	DESCRIPTION
MILEAGE	FTR RATE		
TOLLS			
OTHER	CLASSES	\$2,128.00	PAID DIRECTLY TO RUTGERS UNIVERSITY
AIRLINES			
TOTAL		\$2,128.00	

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

HARRISON

FISCAL YEAR: FROM: 4/1/2019 TO: 3/31/2020

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.

James P. Doran – Chairman - zero

Arthur Pettigrew – Vice-Chairman - zero

Daniel Choffo, Fred Confessore, Dawn T. Kinsella, Brunilda Mustilli – Commissioners - zero

Raymond Lucas – Executive Director - \$64,404

- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.

Eugene Gilmore - \$120,537 – Highest compensated employee.

Maureen Gilmore - \$105,468 – Highest compensated employee.

Doreen Couch - \$103,180 – Highest compensated employee.

- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed. - **None**
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed. - **None**

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019 Most recent available W-2 and 1099 should be used (2017 or 2018 Forms)(60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2019, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Housing Authority of the Town of Harrison
to March 31, 2020

For the Period April 1, 2019 to March 31, 2020

Name	Title	Position			Reportable Compensation from Authority (W-2/ 1099)			Average Hours per Week Dedicated to Position	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column D	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation from Authority	Total Compensation from Authority	Total Compensation from Authority			
		Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Suspend									Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)
1 James Doran	Chairman	1 X							Harrison Board of Ed., Dir of Personnel	40	261,515		261,515		261,515			
2 Arthur Pettigrew	Vice-Chairman	1 X							Hudson County Impro Sr. Comp. Officer	40	62,192		62,192		62,192			
3 Daniel Choffo	Commissioner	1 X							Harrison Board of Edu Bus Admin/Secre	40	165,750		165,750		165,750			
4 Fred Confessore	Commissioner	1 X							Harrison Board of Edu Act. Sup. Int.	35	225,514		225,514		225,514			
5 Dawn T. Kinsella	Commissioner	1 X							None	0	0		0		0			
6 Brunilda Mustilli	Commissioner	1 X							Harrison Board of Edu Res. Officer	30	39,308		39,308		39,308			
7 Raymond Lucas	Executive Director	40							None	0	0		0		0			
8 Eugene Gilmore	Supervisor Mainena	40		X				7,041	None	0	127,578		127,578		127,578			
9 Maureen Gilmore	Adm Service Mgr	40		X				23,697	None	0	129,165		129,165		129,165			
10 Doreen Couch	Principal Act Clerk	40		X				21,646	None	0	124,826		124,826		124,826			
11								0	0	0	0		0		0			
12								0	0	0	0		0		0			
13								0	0	0	0		0		0			
14								0	0	0	0		0		0			
15								0	0	0	0		0		0			
Total:											\$ 329,185	\$ -	\$ -	\$ 52,394	\$ 381,569	\$ 754,279	\$ -	\$ 1,135,848

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Housing Authority of the Town of Harrison
 For the Period April 1, 2019 to March 31, 2020

	# of Covered Members (Medical & Rx) Proposed Budget		Annual Cost Estimate per Employee Proposed Budget		# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year		Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Budget	Budget	Budget	Budget		Current Year	Current Year			
Active Employees - Health Benefits - Annual Cost										
Single Coverage	3	\$ 12,086	\$ 36,258	4	\$ 11,861	\$ 47,444	\$ (11,186)	-23.6%		
Parent & Child	2	21,634	43,268	2	21,231	42,462	806	1.9%		
Employee & Spouse (or Partner)	3	24,172	72,516	2	23,722	47,444	25,072	52.8%		
Family	3	33,720	101,160	3	33,093	99,279	1,881	1.9%		
Employee Cost Sharing Contribution (enter as negative -)			(48,866)			(45,234)	(3,632)	8.0%		
Subtotal	11		204,336	11		191,395	12,941	6.8%		
Commissioners - Health Benefits - Annual Cost										
Single Coverage			-			-	-	#DIV/0!		
Parent & Child			-			-	-	#DIV/0!		
Employee & Spouse (or Partner)			-			-	-	#DIV/0!		
Family			-			-	-	#DIV/0!		
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!		
Subtotal	0			0				#DIV/0!		
Retirees - Health Benefits - Annual Cost										
Single Coverage	4	4,618	18,472	4	6,786	27,144	(8,672)	-31.9%		
Parent & Child			-			-	-	#DIV/0!		
Employee & Spouse (or Partner)	1	10,781	10,781	1	22,335	22,335	(11,554)	-51.7%		
Family			-			-	-	#DIV/0!		
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!		
Subtotal	5		29,253	5		49,479	(20,226)	-40.9%		
GRAND TOTAL	16		\$ 233,589	16		\$ 240,874	\$ (7,285)	-3.0%		

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)	Yes <input type="checkbox"/> No <input type="checkbox"/>

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Housing Authority of the Town of Harrison
For the Period

April 1, 2019 to March 31, 2020

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Approved Labor Agreement	Resolution	Individual Employment Agreement
Raymon Lucas	28.5	\$ 10,030	X	X	
Joan Michealson	15	4,943		X	
Doreen Couch	166	68,853		X	
Maureen Gilmore	119.25	49,667		X	
Joanne Romano	26.5	4,716		X	
Michael Ferriero	132	43,166		X	
John Machado	140.75	44,270		X	
David Alday	69	22,425		X	
Eugen Gilmore	178.75	78,822		X	
Nuno Ligeiro	76.25	22,427		X	
Michael Kearney	49.5	11,933		X	
Julio DePierola	22.75	3,561		X	
Matthew Ravo	18	2,651			
Total liability for accumulated compensated absences at beginning of current year		\$ 367,464			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

Housing Authority of the Town of Harrison
to

March 31, 2020

For the Period

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Hudson County Cooperative Pricing System	Harrison Housing Authority	Bulk Electrical Service		4/1/2018	5/1/2019	
Essex County Cooperative Pricing System	Harrison Housing Authority	Bulk Electrical Service		4/1/2018	5/1/2019	

If No Shared Services X this Box

2019 HOUSING AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period **Housing Authority of the Town of Harrison**
April 1, 2019 to **March 31, 2020**

	FY 2020 Proposed Budget				FY 2019 Adopted Budget	Total All Operations	All Operations	% Increase (Decrease) Proposed vs. Adopted	
	Public Housing Management	Section 8	Housing Voucher	Other Programs					Total All Operations
	\$	\$	\$	\$					\$
REVENUES									
Total Operating Revenues	2,344,466	-	-	-	2,344,466	2,311,724	\$ 32,742	1.4%	
Total Non-Operating Revenues	78,000	-	48,000	-	126,000	121,000	5,000	4.1%	
Total Anticipated Revenues	2,422,466	-	48,000	-	2,470,466	2,432,724	37,742	1.6%	
APPROPRIATIONS									
Total Administration	790,483	-	36,000	-	826,483	771,906	54,577	7.1%	
Total Cost of Providing Services	1,631,480	-	-	-	1,631,480	1,648,008	(16,528)	-1.0%	
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-	-	-	#DIV/0!	
Total Operating Appropriations	2,421,963	-	36,000	-	2,457,963	2,419,914	38,049	1.6%	
Total Interest Payments on Debt	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-	-	-	#DIV/0!	
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!	
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!	
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	2,421,963	-	36,000	-	2,457,963	2,419,914	38,049	1.6%	
Less: Total Unrestricted Net Position Utilized	1,573,554	-	-	-	1,573,554	2,383,954	(810,400)	-34.0%	
Net Total Appropriations	848,409	-	36,000	-	884,409	35,960	848,449	2359.4%	
ANTICIPATED SURPLUS (DEFICIT)	\$ 1,574,057	\$ -	\$ -	\$ -	\$ 1,586,057	\$ 2,396,764	\$ (810,707)	-33.8%	

Revenue Schedule

Housing Authority of the Town of Harrison

For the Period April 1, 2019 to March 31, 2020

	FY 2020 Proposed Budget				FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES								
<i>Rental Fees</i>								
Homebuyers' Monthly Payments				\$ -	\$ -	\$ -	#DIV/0!	
Dwelling Rental	1784360			1,784,360	1,751,618	32,742	1.9%	
Excess Utilities	25000			25,000	25,000	-	0.0%	
Non-Dwelling Rental				-	-	-	#DIV/0!	
HUD Operating Subsidy	535106			535,106	535,106	-	0.0%	
New Construction - Acc Section 8				-	-	-	#DIV/0!	
Voucher - Acc Housing Voucher				-	-	-	#DIV/0!	
Total Rental Fees	2,344,466	-	-	2,344,466	2,311,724	32,742	1.4%	
<i>Other Operating Revenues (List)</i>								
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Type in (Grant, Other Rev)				-	-	-	#DIV/0!	
Total Other Revenue	-	-	-	-	-	-	#DIV/0!	
Total Operating Revenues	2,344,466	-	-	2,344,466	2,311,724	32,742	1.4%	
NON-OPERATING REVENUES								
<i>Other Non-Operating Revenues (List)</i>								
Capital Funds	48,000		48,000	96,000	96,000	-	0.0%	
Late Fees , etc	10,000			10,000	10,000	-	0.0%	
Type in				-	-	-	#DIV/0!	
Type in				-	-	-	#DIV/0!	
Type in				-	-	-	#DIV/0!	
Type in				-	-	-	#DIV/0!	
Total Other Non-Operating Revenue	58,000	-	-	48,000	106,000	-	0.0%	
<i>Interest on Investments & Deposits (List)</i>								
Interest Earned	20,000			20,000	15,000	5,000	33.3%	
Penalties				-	-	-	#DIV/0!	
Other				-	-	-	#DIV/0!	
Total Interest	20,000	-	-	20,000	15,000	5,000	33.3%	
Total Non-Operating Revenues	78,000	-	-	48,000	121,000	5,000	4.1%	
TOTAL ANTICIPATED REVENUES	\$ 2,422,466	\$ -	\$ -	\$ 48,000	\$ 2,470,466	\$ 2,432,724	\$ 37,742	1.6%

Prior Year Adopted Revenue Schedule

Housing Authority of the Town of Harrison

FY 2019 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental	1,751,618				1,751,618
Excess Utilities	25,000				25,000
Non-Dwelling Rental					-
HUD Operating Subsidy	535,106				535,106
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher					-
Total Rental Fees	2,311,724	-	-	-	2,311,724
<i>Other Revenue (List)</i>					
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Total Other Revenue	-	-	-	-	-
Total Operating Revenues	2,311,724	-	-	-	2,311,724
NON-OPERATING REVENUES					
<i>Other Non-Operating Revenues (List)</i>					
Capital Fund	48,000			48,000	96,000
Lates fees, commissions, etc	10,000				10,000
Type in					-
Type in					-
Type in					-
Type in					-
Other Non-Operating Revenues	58,000	-	-	48,000	106,000
<i>Interest on Investments & Deposits</i>					
Interest Earned	15,000				15,000
Penalties					-
Other					-
Total Interest	15,000	-	-	-	15,000
Total Non-Operating Revenues	73,000	-	-	48,000	121,000
TOTAL ANTICIPATED REVENUES	\$ 2,384,724	\$ -	\$ -	\$ 48,000	\$ 2,432,724

Appropriations Schedule

Housing Authority of the Town of Harrison
 For the Period April 1, 2019 to March 31, 2020

	FY 2020 Proposed Budget				Total All Operations	FY 2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs				
OPERATING APPROPRIATIONS								
Administration								
Salary & Wages	420,815			18,000	\$ 438,815	\$ 411,808	\$ 27,007	6.6%
Fringe Benefits	213,268			8,000	221,268	201,709	19,559	9.7%
Legal	65,000				65,000	60,000	5,000	8.3%
Staff Training	-			10,000	10,000	10,000	-	0.0%
Travel	3,000				3,000	3,000	-	0.0%
Accounting Fees	20,400				20,400	20,400	-	0.0%
Auditing Fees	14,000				14,000	14,989	(989)	-6.6%
Miscellaneous Administration*	54,000				54,000	50,000	4,000	8.0%
Total Administration	790,483	-	-	36,000	826,483	771,906	54,577	7.1%
Cost of Providing Services								
Salary & Wages - Tenant Services					-	-	-	#DIV/0!
Salary & Wages - Maintenance & Operation	528,284				528,284	547,464	(19,180)	-3.5%
Salary & Wages - Protective Services					-	-	-	#DIV/0!
Salary & Wages - Utility Labor	56,476				56,476	54,990	1,486	2.7%
Fringe Benefits	267,732				267,732	269,291	(1,559)	-0.6%
Tenant Services	4,000				4,000	4,000	-	0.0%
Utilities	413,000				413,000	419,000	(6,000)	-1.4%
Maintenance & Operation	60,000				60,000	122,000	(62,000)	-50.8%
Protective Services					-	-	-	#DIV/0!
Insurance	110,000				110,000	96,000	14,000	14.6%
Payment in Lieu of Taxes (PILOT)	133,988				133,988	130,263	3,725	2.9%
Terminal Leave Payments					-	-	-	#DIV/0!
Collection Losses	5,000				5,000	5,000	-	0.0%
Other General Expense	53,000				53,000	-	53,000	#DIV/0!
Rents					-	-	-	#DIV/0!
Extraordinary Maintenance					-	-	-	#DIV/0!
Replacement of Non-Expendible Equipment					-	-	-	#DIV/0!
Property Betterment/Additions					-	-	-	#DIV/0!
Miscellaneous COPS*					-	-	-	#DIV/0!
Total Cost of Providing Services	1,631,480	-	-	-	1,631,480	1,648,008	(16,528)	-1.0%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	2,421,963	-	-	36,000	2,457,963	2,419,914	38,049	1.6%
NON-OPERATING APPROPRIATIONS								
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Operations & Maintenance Reserve					-	-	-	#DIV/0!
Renewal & Replacement Reserve					-	-	-	#DIV/0!
Municipality/County Appropriation					-	-	-	#DIV/0!
Other Reserves					-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!
TOTAL APPROPRIATIONS	2,421,963	-	-	36,000	2,457,963	2,419,914	38,049	1.6%
ACCUMULATED DEFICIT					-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,421,963	-	-	36,000	2,457,963	2,419,914	38,049	1.6%
UNRESTRICTED NET POSITION UTILIZED								
Municipality/County Appropriation					-	-	-	#DIV/0!
Other	1,573,554				1,573,554	2,383,954	(810,400)	-34.0%
Total Unrestricted Net Position Utilized	1,573,554				1,573,554	2,383,954	(810,400)	-34.0%
TOTAL NET APPROPRIATIONS	\$ 848,409	\$ -	\$ -	\$ 36,000	\$ 884,409	\$ 35,960	\$ 848,449	2359.4%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 121,098.15 \$ - \$ - \$ 1,800.00 \$ 122,898.15

Prior Year Adopted Appropriations Schedule

Housing Authority of the Town of Harrison

FY 2019 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 393,808			\$ 18,000	\$ 411,808
Fringe Benefits	193,709			8,000	201,709
Legal	60,000				60,000
Staff Training	-			10,000	10,000
Travel	3,000				3,000
Accounting Fees	20,400				20,400
Auditing Fees	14,989				14,989
Miscellaneous Administration*	50,000				50,000
Total Administration	735,906	-	-	36,000	771,906
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services	-				-
Salary & Wages - Maintenance & Operation	547,464				547,464
Salary & Wages - Protective Services	-				-
Salary & Wages - Utility Labor	54,990				54,990
Fringe Benefits	269,291				269,291
Tenant Services	4,000				4,000
Utilities	419,000				419,000
Maintenance & Operation	122,000				122,000
Protective Services	-				-
Insurance	96,000				96,000
Payment In Lieu of Taxes (PILOT)	130,263				130,263
Terminal Leave Payments	-				-
Collection Losses	5,000				5,000
Other General Expense	-				-
Rents	-				-
Extraordinary Maintenance	-				-
Replacement of Non-Expendible Equipment	-				-
Property Betterment/Additions	-				-
Miscellaneous COPS*	-				-
Total Cost of Providing Services	1,648,008	-	-	-	1,648,008
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	-
Total Operating Appropriations	2,383,914	-	-	36,000	2,419,914
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXX	-
Operations & Maintenance Reserve	-				-
Renewal & Replacement Reserve	-				-
Municipality/County Appropriation	-				-
Other Reserves	-				-
Total Non-Operating Appropriations	-	-	-	-	-
TOTAL APPROPRIATIONS	2,383,914	-	-	36,000	2,419,914
ACCUMULATED DEFICIT	-				-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,383,914	-	-	36,000	2,419,914
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	-	-
Other	2,383,954				2,383,954
Total Unrestricted Net Position Utilized	2,383,954	-	-	-	2,383,954
TOTAL NET APPROPRIATIONS	\$ (40)	\$ -	\$ -	\$ 36,000	\$ 35,960

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 119,195.70 \$ - \$ - \$ 1,800.00 \$ 120,995.70

Debt Service Schedule - Principal

Housing Authority of the Town of Harrison

If Authority has no debt X this box

X

	Fiscal Year Ending in						Total Principal Outstanding		
	2019	2020	2021	2022	2023	2024		2025	Thereafter
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
TOTAL PRINCIPAL									
LESS: HUD SUBSIDY									
NET PRINCIPAL									

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Moody's	Fitch	Standard & Poors

If no Rating type in Not Applicable

Debt Service Schedule - Interest

Housing Authority of the Town of Harrison

If Authority has no debt X this box

	<i>Fiscal Year Ending in</i>						Total Interest Payments Outstanding		
	Adopted Budget Year 2019	Proposed Budget Year 2020	2021	2022	2023	2024		2025	Thereafter
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
TOTAL INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LESS: HUD SUBSIDY									
NET INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Net Position Reconciliation

Housing Authority of the Town of Harrison
 For the Period April 1, 2019 to March 31, 2020

FY 2020 Proposed Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)					
Less: Invested in Capital Assets, Net of Related Debt (1)	\$ 4,923,338	\$ -	\$ -	\$ -	\$ 4,923,338
Less: Restricted for Debt Service Reserve (1)	6,513,299				6,513,299
Less: Other Restricted Net Position (1)					-
Total Unrestricted Net Position (1)	(1,589,961)	-	-	-	(1,589,961)
Less: Designated for Non-Operating Improvements & Repairs					-
Less: Designated for Rate Stabilization					-
Less: Other Designated by Resolution					-
Plus: Accrued Unfunded Pension Liability (1)	2,714,150				2,714,150
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	449,365				449,365
Plus: Estimated Income (Loss) on Current Year Operations (2)					-
Plus: Other Adjustments (attach schedule)					-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	1,573,554	-	-	-	1,573,554
Unrestricted Net Position Utilized to Balance Proposed Budget	1,573,554	-	-	-	1,573,554
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	1,573,554	-	-	-	1,573,554
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR					
(4)	\$ -	\$ -	\$ -	\$ -	\$ -

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 121,098 \$ - \$ - \$ 1,800 \$ 122,898

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019
HARRISON

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2019 CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

HARRISON

FISCAL YEAR: FROM: 4/1/2019 TO: 3/31/2020

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Harrison Housing Authority, on the 11th day of February 2019.

OR

It is hereby certified that the governing body of the _____ Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Raymond Lucas		
Title:	Executive Director		
Address:	Harrison & Schuyler Avenues Harrison, NJ 07029		
Phone Number:	973-483-1488	Fax Number:	973-483-4277
E-mail address	rlucas@harrisonhousing.com		

2019 CAPITAL BUDGET/PROGRAM MESSAGE

Harrison Housing Authority

FISCAL YEAR: FROM: 4/1/2019 TO: 3/31/2020

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has the Capital Budget/Program been prepared in consultation with or reviewed by, the local and county planning board(s), governing body(ies), or other affected governmental entity(ies) of the jurisdiction(s) served by the Housing Authority?

Yes

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?

Yes

3. Has the Housing Authority prepared a long-term (10-20 years) infrastructure needs assessment?

Yes

4. Are any of the capital projects/project financings being undertaken in a community that has a State Plan designated center? If so, please describe the relationship of same to the center's goals and objectives.

N/A

5. Describe the impact on the schedule of rents and/or user charges if the proposed capital projects are undertaken. Indicate the impact on current and future year's schedules.

There would be no impact on the schedule of rents and/or user charges.

6. Have the projects been reviewed and approved by HUD?

Yes

Add additional sheets if necessary.

Proposed Capital Budget

Housing Authority of the Town of Harrison
 For the Period April 1, 2019 to March 31, 2020

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
Operations/Structural/Mechanical	\$ 169,260				\$ 169,260	
Management Improvements	60,000				60,000	
Administrative	84,630				84,630	
General Capital Activity	532,414				532,414	
Total	846,304	-	-	-	846,304	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-		-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-		-
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-		-
TOTAL PROPOSED CAPITAL BUDGET	\$ 846,304	\$ -	\$ -	\$ -	\$ 846,304	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Housing Authority of the Town of Harrison

For the Period April 1, 2019 to March 31, 2020

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget					
		Year 2020	2021	2022	2023	2024	2025
<i>Public Housing Management</i>							
Operations/Structural/Mechani	\$ 1,015,560	\$ 169,260	\$ 169,260	\$ 169,260	\$ 169,260	\$ 169,260	\$ 169,260
Management Improvements	360,000	60,000	60,000	60,000	60,000	60,000	60,000
Administrative	507,780	84,630	84,630	84,630	84,630	84,630	84,630
General Capital Activity	3,194,484	532,414	532,414	532,414	532,414	532,414	532,414
Total	<u>5,077,824</u>	<u>846,304</u>	<u>846,304</u>	<u>846,304</u>	<u>846,304</u>	<u>846,304</u>	<u>846,304</u>
<i>Section 8</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	
<i>Housing Voucher</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	
<i>Other Programs</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	
TOTAL	<u>\$ 5,077,824</u>	<u>\$ 846,304</u>	<u>\$ 846,304</u>	<u>\$ 846,304</u>	<u>\$ 846,304</u>	<u>\$ 846,304</u>	<u>\$ 846,304</u>

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Housing Authority of the Town of Harrison

For the Period April 1, 2019 to March 31, 2020

	Estimated Total Cost	<i>Funding Sources</i>			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Public Housing Management</i>					
Operations/Structural/Mechanical	\$ 1,015,560			\$ 1,015,560	
Management Improvements	360,000			360,000	
Administrative	507,780			507,780	
General Capital Activity	3,194,484			3,194,484	
Total	5,077,824	-	-	-	5,077,824
<i>Section 8</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>Housing Voucher</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>Other Programs</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
TOTAL	\$ 5,077,824	\$ -	\$ -	\$ -	\$ 5,077,824
Total 5 Year Plan per CB-4	\$ 5,077,824				
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.