

ADOPTED COPY

*Authority Budget of:
Housing Authority of the Town of Harrison*

State Filing Year 2021

For the Period:

April 1, 2021 to March 31, 2022

ADOPTED COPY

<http://www.harrisonhousing.com/>

Authority Web Address

FEB 14 2021



Division of Local Government Services

2021 (2021-2022) HOUSING AUTHORITY BUDGET

Certification Section

2021 (2021-2022)

HARRISON

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM 4/1/2021 TO 3/31/2022

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Cwert CPA, RMA Date: 3/22/2021

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D Cwert CPA, RMA Date: 4/19/2021

RESOLUTION
of the
HOUSING AUTHORITY OF THE
TOWN OF HARRISON

Resolution No. 1552-02-2021

RESOLUTION APPROVING AND AUTHORIZING THE LATE SUBMISSION OF THE
ANNUAL BUDGET FOR FYE MARCH 31, 2022

WHEREAS, the Housing Authority of the Town of Harrison (“Housing Authority”), a public entity organized and existing pursuant to the Code of Federal Regulations, the Department of Housing and Urban Development (“HUD”), and the laws of the State of New Jersey, is required by law to submit its annual budget to the New Jersey Department of Community Affairs; and

WHEREAS, under prevailing regulations, specifically N.J.A.C. 5:31-2.3(e), the Housing Authority must submit its annual budget at least sixty (60) days prior to the end of its current fiscal year; and

WHEREAS, the Housing Authority relies on HUD to provide financial data in order to complete and submit its annual budget; and

WHEREAS, due to the COVID-19 pandemic and other circumstances, HUD did not provide the required financial data to the Housing Authority until February 4, 2021; and

WHEREAS, the Housing Authority promptly completed its annual budget upon receipt of the required financial data from HUD; and

WHEREAS, the delay by HUD prevented the Housing Authority from submitting its budget by the deadline of January 30, 2021, as specified by N.J.A.C. 5:31-2.3(e); and

WHEREAS, if the annual budget is submitted within sixty (60) days of the end of the current fiscal year, N.J.A.C. 5:31-2.5(a) requires that a late budget resolution be included with the annual budget submission; and

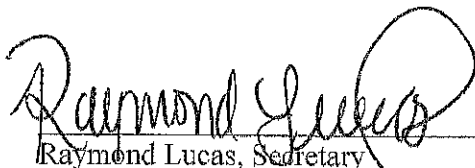
WHEREAS, the Board of Commissioners has found that it is in the best interest of the Housing Authority and its overall goal of providing quality, affordable housing to approve and authorize the late submission of the annual budget for the fiscal year ending March 31, 2022;

NOW THEREFORE,

BE IT RESOLVED, that the Board of Commissioners of the Housing Authority of the Town of Harrison hereby approves and authorizes the late submission of the annual budget for the fiscal year ending March 31, 2022; and

BE IT FURTHER RESOLVED, that the Board authorizes and directs the Executive Director of the Housing Authority of the Town of Harrison to take any and all administrative actions necessary to implement this resolution.

PASSED and adopted this 9th day of February 2021.


Raymond Lucas, Secretary
Housing Authority of the Town of Harrison

A motion was made by Commissioner Pettigrew and seconded by Commissioner Confessore to approve Resolution No. 1552-02-2021.

The vote taken thereon, the "Ayes" and "Nays" were as follows:

	AYE	NAY	ABSTAIN	ABSENT
Commissioner Choffo	X			
Commissioner Confessore	X			
Commissioner Kinsella				X
Commissioner Miller	X			
Commissioner Mustilli	X			
Commissioner Pettigrew	X			
Chairman Doran	X			

2021 (2021-2022) PREPARER'S CERTIFICATION

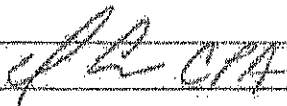
~~HARRISON~~

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 4/1/2021 TO: 3/31/2022

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Michael W. Carlon, CPA		
Title:	Partner		
Address:	Geltrude & Company, LLC 517 Franklin Avenue Nutley, NJ 07110-1746		
Phone Number:	973-667-9100	Fax Number:	973-667-0726
E-mail address	mcarlon@geltrude.com		

2021 (2021-2022) APPROVAL CERTIFICATION

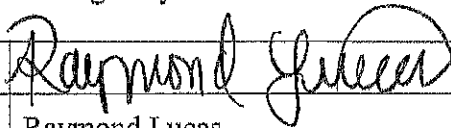
HARRISON

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 4/1/2021 TO: 3/31/2022

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Harrison Housing Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 9th day of February, 2021.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Raymond Lucas		
Title:	Executive Director		
Address:	Harrison & Schuyler Ave. Harrison, NJ 07029		
Phone Number:	973-483-1488	Fax Number:	973-483-4277
E-mail address	rlucas@harrisonhousing.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.harrisonhousing.com
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- The budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar information are items such as Revenue and Expenditures Pie Charts or other types of Charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority**)
- The complete (All Pages) annual audits (Not the Audit Synopsis) of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

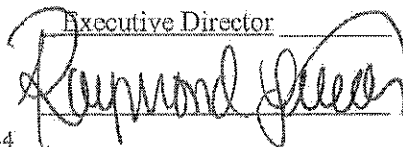
Name of Officer Certifying compliance

Raymond Lucas

Title of Officer Certifying compliance

Executive Director

Signature



2021 (2021-2022) HOUSING AUTHORITY BUDGET RESOLUTION HARRISON

FISCAL YEAR: FROM: 4/1/2021 TO: 3/31/2022

WHEREAS, the Annual Budget and Capital Budget for the Harrison Housing Authority for the fiscal year beginning, April 1, 2021 and ending, March 31, 2022 has been presented before the governing body of the Harrison Housing Authority at its open public meeting of February 9, 2021; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$2,568,324, Total Appropriations, including any Accumulated Deficit if any, of \$ 2,567,440 and Total Unrestricted Net Position utilized of \$ 0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$878,803 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0; and

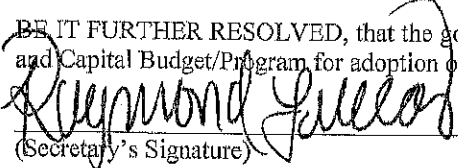
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Harrison Housing Authority, at an open public meeting held on February 9, 2021 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Harrison Housing Authority for the fiscal year beginning, April 1, 2021 and ending, March 31, 2022 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Harrison Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on April 13, 2021.


 (Secretary's Signature)

(Date) 2/9/2021

Governing Body Recorded Vote

Member	Ayes	Neys	Abstain	Absent
James P. Doran	X			
Arthur Pettigrew	X			
Daniel Choffo	X			
Fred Confessore	X			
Dawn T. Kinseffa				X
Brunilda Mustilli	X			
Richard Miller	X			

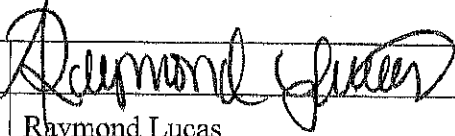
2021 (2021-2022) ADOPTION CERTIFICATION

HARRISON

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: 4/1/2021 TO: 3/31/2022

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Harrison Housing Authority, pursuant to N.J.A.C. 5:31-2.3, on the 13th day of, April, 2021

Officer's Signature:			
Name:	Raymond Lucas		
Title:	Executive Director		
Address:	Harrison & Schuyler Ave. Harrison, NJ 07029		
Phone Number:	973-483-1488	973-483-1488	973-483-1488
E-mail address	rlucas@harrisonhousing.com		

**2021 (2021-2022) ADOPTED BUDGET RESOLUTION
HARRISON
HOUSING AUTHORITY**

Resolution No: 1562-04-2021

FISCAL YEAR: FROM: 4/1/2021 TO: 3/31/2022

Board Meeting Date: April 13, 2021

Date Adopted: April 13, 2021

WHEREAS, the Annual Budget and Capital Budget/Program for the Harrison Housing Authority for the fiscal year beginning April 1, 2021 and ending, March 31, 2022 has been presented for adoption before the governing body of the Harrison Housing Authority at its open public meeting of April 13, 2021; and

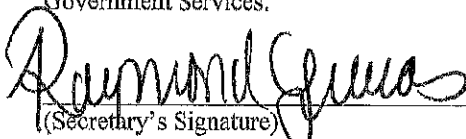
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 2,568,324, Total Appropriations, including any Accumulated Deficit, if any, of \$ 2,567,440 and Total Unrestricted Net Position utilized of \$ 0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$878,803 and Total Unrestricted Net Position planned to be utilized of \$ 0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Harrison Housing Authority, at an open public meeting held on April 13, 2021 that the Annual Budget and Capital Budget/Program of the Harrison Housing Authority for the fiscal year beginning, April 1, 2021 and ending, March 31, 2022 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

April 13, 2021
(Date)

A motion was made by Commissioner Pettigrew and seconded by Commissioner Kinsella to approve Resolution No. 1562-04-2021.

Governing Body

Recorded Vote

Member	Ayes	Nays	Abstain	Absent
James P. Doran	X			
Arthur Pettigrew	X			
Daniel Choffo	X			
Fred Confessore	X			
Dawn T. Kinsella	X			
Brunilda Mustilli	X			
Richard Miller	X			

2021 (2021-2022) HOUSING AUTHORITY BUDGET

Narrative and Information Section

2021 (2021-2022) HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS HARRISON

AUTHORITY BUDGET

FISCAL YEAR: FROM: 4/1/2021 TO: 3/31/2022

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2021/2021-2022 proposed Annual Budget and make comparison to the 2020/2020-2021 adopted budget for each *Revenues and Appropriations*. Explain any variances over +/-10% (As shown on budget pages F-2 and F-4 explain the reason for changes for each revenue and appropriation changing more than 10%) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. (Example Rate Increase authorized by resolution or by HUD).

Capital Funds, non-operating revenues – increased budget amount based upon the most recent Capital Fund Program – five-year action plan.

Interest earned – decreased based upon actual interest earned on available funds. The financial institution has decreased the interest rate previously being earned.

Staff training – decrease amount based upon actual 2021 expense. Amount has been decreased due to current COVID restrictions.

Travel – decrease amount based upon actual 2021 expense. Amount has been decreased due to current COVID restrictions.

Miscellaneous Admin – decrease amount based upon actual 2021 expense.

Maintenance and operations – decrease amount based upon actual 2021 expense.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. Example would be effect on a recession in the economy on the housing Authority

In January 2020, the World Health Organization has declared the outbreak of a novel coronavirus ("COVID-19") as a "Public Health Emergency of International Concern," which continues to spread throughout the world, including the United States and in the geographic area where Harrison Housing Authority is located. The Authority's rental revenue and operating results depend significantly on the occupancy level at the Authority. While the Authority has not seen a significant impact on occupancy resulting from the COVID-19 outbreak as of the date of this report, if the outbreak causes weakness in national, regional and local economies that could negatively impact the occupancy levels and/or increase bad debts, or if there is an outbreak that directly impacts the Authority, then the Authority's business, financial condition, liquidity, and results of operations could be adversely impacted. At this early stage, the financial statements do not include any adjustments to reflect the potential impact from COVID-19, given the dynamic nature of the situation.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

4. Identify any sources of funds transferred to the County/Municipality as a Pilot Payments, or a shared service and explain the reason for the transfer -- **Housing Authorities cannot transfer Unrestricted Net Position** (i.e.: to balance the County/Municipality budget, etc.).

N/A

5. The proposed budget must not reflect an anticipated deficit from 2021/2021-2022 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75).

The implementation of GASB 68 (requiring an accrual for pension obligation to the state pension fund), which has caused the unrestricted net position to be in a negative position. For the 3/31/20 financials the impact of the GASB accrual of pension and OPEB accrual of \$2,411,188 and \$2,180,376, respectively. The Organization continues to fund their state obligation based upon the annual assessment, which will continue to help reduce or manage the pension liability. Without the Pension and OPEB obligation the financials would reflect a negative unrestricted net position of \$682,820.

HOUSING AUTHORITY CONTACT INFORMATION

AUTHORITY CONTACT INFORMATION

2021 (2021-2022)

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Town of Harrison Housing Authority		
Federal ID Number:	22-6002500		
Address:	Harrison & Schuyler Avenues		
City, State, Zip:	Harrison	NJ	07029
Phone: (ext.)	973-483-1488	Fax:	973-483-4277

Preparer's Name:	Michael W. Carlon, CPA		
Preparer's Address:	Geltrude & Company, LLC 517 Franklin Avenue		
City, State, Zip:	Nutley	NJ	07110
Phone: (ext.)	973-667-9100	Fax:	973-667-5753
E-mail:	mcarlon@geltrude.com		

Chief Executive Officer:(1)	Raymond Lucas		
Phone: (ext.)	973-483-1488	Fax:	973-483-4277
E-mail:	rlucas@harrisonhousing.com		

Chief Financial Officer(1)	Raymond Lucas		
Phone: (ext.)	973-483-1488	Fax:	973-483-4277
E-mail:	rlucas@harrisonhousing.com		

Name of Auditor:	Anthony Polcari		
Name of Firm:	Polcari & Polcari		
Address:	2035 Hamburg Turnpike, Unit H		
City, State, Zip:	Wayne	NJ	07470
Phone: (ext.)	973-831-6969	Fax:	973-831-6972
E-mail:	tony@polcari.com		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE HARRISON

FISCAL YEAR: FROM: 4/1/2021 TO: 3/31/2022

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2019 or 2020) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 12
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2019 or 2020) Transmittal of Wage and Tax Statements: \$1,024,337
- 3) Provide the number of regular voting members of the governing body: 7 (Even if not all commissioners have been appointed (Total Commissioners are either 5 or 7 as per statute for your Authority))
- 4) Provide the number of alternate voting members of the governing body: 0 (Maximum is 2)
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2020 or 2021 deadline has passed 2020 or 2021) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).*

It is reviewed and approved by the Board of Commissioners and based on a survey of compensated data for comparable positions in similar sized entities.

- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? No If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?
- First class or charter travel No
 - Travel for companions No
 - Tax indemnification and gross-up payments No
 - Discretionary spending account No
 - Housing allowance or residence for personal use No
 - Payments for business use of personal residence No
 - Vehicle/auto allowance or vehicle for personal use No
 - Health or social club dues or initiation fees No
 - Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes
If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No If "yes," attach explanation including amount paid.
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No If "yes," attach explanation including amount paid.
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. **(If no bonded Debt answer is Not Applicable) (Loans from a Bank or State Agencies are not bonded Debt)**
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 20) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? No If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.
- 21) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? No If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.

(This page is directions for filling in page (N-4 (2-of 2)) (No answers should be entered on this page)

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
HARRISON**

FISCAL YEAR: FROM: 4/1/2021 TO: 3/31/2022

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2019 or 2020. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2021, the most recent W-2 and 1099 should be used 2020 or 2019 (60 days prior to start of budget year is November 1, 2020, with 2019 being the most recent calendar year ended), and for fiscal years ending June 30, 2021, the calendar year 2020 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2021, with 2020 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

2021 (2022) HOUSING AUTHORITY BUDGET

Financial Schedules Section

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period April 1, 2021 to March 31, 2022
 Housing Authority of the Town of Harrison
 Reportable Compensation from Authority (W-2/1099)

Name	Title	Average Hours per Week Dedicated to Position	Position					Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) Entities Listed in Column O See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former											
1 James Duran	Chairman	1 X											Harrison Board of Ed. Dir. of Personnel	40	\$ 285,560	\$	\$ 285,560	
2 Arthur Pettigrew	Vice-Chairman	1 X											Hudson County Improv. Sr. Comp. Officer	40	69,552		69,552	
3 Daniel Crofto	Commissioner	1 X											Harrison Board of Edu. Bus Admin./Secur	40	132,901		132,901	
4 Fred Confessore	Commissioner	1 X																
5 Dawn T. Kinsella	Commissioner	1 X																
6 Brinda Muscilli	Commissioner	1 X																
7 Raymond Lucas	Executive Director	40	X				96,563			6,899	105,462	None	Harrison Board of Edu. Res. Officer	40	41,442		41,442	
8 Eugene Gilmore	Supervisor Maintena	40		X			121,896			23,799	145,695	None						
9 Maureen Gilmore	Adm Services Mgr	40		X			110,992			7,762	118,654	None						
10 Doreen Couch	Prncpal Acct Clerk	40		X			105,328			15,286	124,614	None						
11 Richard Miller	Commissioner	1 X																
12																		
13																		
14																		
15																		
Total:							\$ 440,669	\$	\$	\$ 53,746	\$ 494,415				\$ 529,455	\$	\$ 1,023,870	

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Inquire X - in Box Below if this Page is Non-Applicable

Housing Authority of the Town of Harrison
For the Period April 1, 2021 to

March 31, 2022

	# of Covered Members	Annual Cost		# of Covered Members	Annual Cost per Employee	Total Prior Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
		Estimate per Employee Proposed Budget	Total Cost Proposed Budget					
Active Employees - Health Benefits - Annual Cost								
Single Coverage	4	\$ 11,744	\$ 46,976	3	\$ 11,544	\$ 34,632	\$ 12,344	35.6%
Parent & Child	1	21,022	21,022	2	20,663	41,326	(20,304)	-49.1%
Employee & Spouse (or Partner)	3	23,488	70,464	3	23,087	69,261	1,203	1.7%
Family	2	32,756	65,532	2	32,206	64,412	1,120	1.7%
Employee Cost Sharing Contribution (enter as negative -)			(48,552)			(48,590)	138	-0.3%
Subtotal	10		155,442	10		160,941	(5,499)	-3.4%
Commissioners - Health Benefits - Annual Cost								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage	5	4,901	24,505	5	4,689	23,445	1,060	4.5%
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
Subtotal	5		24,505	5		23,445	1,060	4.5%
GRAND TOTAL	15		\$ 179,947	15		\$ 184,386	\$ (4,439)	-2.4%

Is medical coverage provided by the SHBP (Yes or No)? [Place Answer in Box]
Is prescription drug coverage provided by the SHBP (Yes or No)? [Place Answer in Box]

Yes	Yes or No
YES	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Housing Authority of the Town of Harrison
 For the Period April 1, 2021 to March 31, 2022

Complete the below table for the Authority's accrued liability for compensated absences.

*Legal Basis for Benefit
(check applicable items)*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Raymond Lucas	23	\$ 9,047	X		
Joan Michealson	12	4,195	X		
Doreen Couch	174.5	76,671		X	
Maureen Gilmore	127.75	55,357		X	
Joanne Romano	28.75	5,536		X	
Michael Ferrero	119	41,633		X	
John Machado	142.25	46,550		X	
David Alday	70.25	24,186		X	
Eugene Gilmore	189	88,314		X	
Nuno Ligeiro	89.25	27,836		X	
Michael Kearney	62.75	17,741		X	
Matthew Ravo	24	4,334		X	
Total liability for accumulated compensated absences at beginning of current year		\$ 401,400			

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

For the Period

Housing Authority of the Town of Harrison
April 1, 2021

to

March 31, 2022

If No Shared Services X this Box

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement		Amount to be Received by/ Paid from Authority
				Effective Date	Agreement End Date	
Hudson County Cooperative Pricing System	Harrison Housing Authority	Bulk Electrical Service		4/1/2020	12/31/2020	
Passaic County Cooperative energy Regional Cooperative Pricing System	Harrison Housing Authority	Bulk Electrical Service		4/1/2020	12/31/2020	

2021 (2022) HOUSING AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

Housing Authority of the Town of Harrison
 For the Period April 1, 2021 to March 31, 2022

	FY 2022 Proposed Budget				FY 2021 Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted		% Increase (Decrease) Proposed vs. Adopted	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	All Operations	All Operations	All Operations
REVENUES										
Total Operating Revenues	\$ 2,398,324	\$ -	\$ -	\$ -	\$ 2,398,324	\$ 2,376,878	\$ 21,446	0.9%		
Total Non-Operating Revenues	110,000	-	-	60,000	170,000	126,000	44,000	34.9%		
Total Anticipated Revenues	2,508,324	-	-	60,000	2,568,324	2,502,878	65,446	2.5%		
APPROPRIATIONS										
Total Administration	774,337	-	-	36,000	810,337	815,547	(5,210)	-0.6%		
Total Cost of Providing Services	1,757,103	-	-	-	1,757,103	1,659,256	97,847	5.9%		
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-	-	-	-	#DIV/0!	
Total Operating Appropriations	2,531,440	-	-	36,000	2,567,440	2,474,803	92,637	3.7%		
Total Interest Payments on Debt	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXXXXX	-	-	-	-	#DIV/0!	
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	#DIV/0!	
Total Non-Operating Appropriations	-	-	-	-	-	-	-	-	#DIV/0!	
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	2,531,440	-	-	36,000	2,567,440	2,474,803	92,637	3.7%		
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!	
Net Total Appropriations	2,531,440	-	-	36,000	2,567,440	2,474,803	92,637	3.7%		
ANTICIPATED SURPLUS (DEFICIT)	\$ (23,116)	\$ -	\$ -	\$ 24,000	\$ 884	\$ 28,075	\$ (27,191)	-96.9%		

Revenue Schedule

Housing Authority of the Town of Harrison

For the Period April 1, 2021 to March 31, 2022

FY 2022 Proposed Budget

	FY 2022 Proposed Budget				FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES							
<i>Rental Fees</i>							
Homebuyers' Monthly Payments					\$ -	\$ -	#DIV/0!
Dwelling Rental	1,832,079				1,832,079	1,811,274	20,805 1.1%
Excess Utilities	25,000				25,000	25,000	- 0.0%
Non-Dwelling Rental					-	-	#DIV/0!
HUD Operating Subsidy	541,245				541,245	540,604	641 0.1%
New Construction - Acc Section 8					-	-	#DIV/0!
Voucher - Acc Housing Voucher					-	-	#DIV/0!
Total Rental Fees	2,398,324				2,398,324	2,376,878	21,446 0.9%
<i>Other Operating Revenues (List)</i>							
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Type In (Grant, Other Rev)					-	-	#DIV/0!
Total Other Revenue					-	-	-
Total Operating Revenues	2,398,324				2,398,324	2,376,878	21,446 0.9%
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Capital funds	96,000			60,000	156,000	96,000	60,000 62.5%
Late fees, etc	10,000				10,000	10,000	- 0.0%
Type In					-	-	#DIV/0!
Type In					-	-	#DIV/0!
Type In					-	-	#DIV/0!
Type In					-	-	#DIV/0!
Total Other Non-Operating Revenue	106,000			60,000	166,000	106,000	60,000 56.6%
<i>Interest on Investments & Deposits (List)</i>							
Interest Earned	4,000				4,000	20,000	(16,000) -80.0%
Penalties					-	-	#DIV/0!
Other					-	-	#DIV/0!
Total Interest	4,000				4,000	20,000	(16,000) -80.0%
Total Non-Operating Revenues	110,000			60,000	170,000	126,000	44,000 34.9%
TOTAL ANTICIPATED REVENUES	\$ 2,508,324	\$ -	\$ -	\$ 60,000	\$ 2,568,324	\$ 2,502,878	\$ 65,446 2.6%

Prior Year Adopted Revenue Schedule

Housing Authority of the Town of Harrison

FY 2021 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental	1,811,274				1,811,274
Excess Utilities	25,000				25,000
Non-Dwelling Rental					-
HUD Operating Subsidy	540,604				540,604
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher					-
Total Rental Fees	2,376,878	-	-	-	2,376,878
<i>Other Revenue (List)</i>					
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Type in (Grant, Other Rev)					-
Total Other Revenue	-	-	-	-	-
Total Operating Revenues	2,376,878	-	-	-	2,376,878
NON-OPERATING REVENUES					
<i>Other Non-Operating Revenues (List)</i>					
Capital Fund	48,000			48,000	96,000
Late Fees, Etc	10,000				10,000
Type in					-
Type in					-
Type in					-
Type in					-
Total Other Non-Operating Revenues	58,000	-	-	48,000	106,000
<i>Interest on Investments & Deposits</i>					
Interest Earned	20,000				20,000
Penalties					-
Other					-
Total Interest	20,000	-	-	-	20,000
Total Non-Operating Revenues	78,000	-	-	48,000	126,000
TOTAL ANTICIPATED REVENUES	\$ 2,454,878	\$ -	\$ -	\$ 48,000	\$ 2,502,878

Appropriations Schedule

Housing Authority of the Town of Harrison
 For the Period April 1, 2021 to March 31, 2022

	FY 2022 Proposed Budget				FY 2021 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	Total All Operations	All Operations	
OPERATING APPROPRIATIONS								
<i>Administration</i>								
Salary & Wages	407,324			20,000	\$ 427,324	\$ 417,547	\$ 9,777	2.3%
Fringe Benefits	220,013			8,000	228,013	225,000	3,013	1.3%
Legal	65,000				65,000	65,000	-	0.0%
Staff Training	4,000				4,000	10,000	(6,000)	-60.0%
Travel	1,000				1,000	3,000	(2,000)	-66.7%
Accounting Fees	21,000				21,000	21,000	-	0.0%
Auditing Fees	14,000				14,000	14,000	-	0.0%
Miscellaneous Administration*	42,000			8,000	50,000	60,000	(10,000)	-16.7%
Total Administration	774,337			36,000	810,337	815,547	(5,210)	-0.6%
<i>Cost of Providing Services</i>								
Salary & Wages - Tenant Services					-	-	-	#DIV/0!
Salary & Wages - Maintenance & Operation	543,099				543,099	501,935	41,164	8.2%
Salary & Wages - Protective Services					-	-	-	#DIV/0!
Salary & Wages - Utility Labor	60,344				60,344	55,771	4,573	8.2%
Fringe Benefits	321,987				321,987	300,000	21,987	7.3%
Tenant Services					-	-	-	#DIV/0!
Utilities	460,000				460,000	427,000	33,000	7.7%
Maintenance & Operation	50,000				50,000	60,000	(10,000)	-16.7%
Protective Services					-	-	-	#DIV/0!
Insurance	116,000				116,000	110,000	6,000	5.5%
Payment in Lieu of Taxes (PILOT)	133,673				133,673	135,550	(1,877)	-1.4%
Terminal Leave Payments					-	-	-	#DIV/0!
Collection Losses					-	-	-	#DIV/0!
Other General Expense					-	-	-	#DIV/0!
Rents					-	-	-	#DIV/0!
Extraordinary Maintenance					-	-	-	#DIV/0!
Replacement of Non-Expendible Equipment					-	-	-	#DIV/0!
Property Betterment/Additions					-	-	-	#DIV/0!
Miscellaneous COPS*	72,000				72,000	69,000	3,000	4.3%
Total Cost of Providing Services	1,757,103				1,757,103	1,659,256	97,847	5.9%
Total Principal Payments on Debt Service in Lieu of Depreciation	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Total Operating Appropriations	2,531,440			36,000	2,567,440	2,474,803	92,637	3.7%
NON-OPERATING APPROPRIATIONS								
Total Interest Payments on Debt	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	-	-	-	#DIV/0!
Operations & Maintenance Reserve					-	-	-	#DIV/0!
Renewal & Replacement Reserve					-	-	-	#DIV/0!
Municipality/County Appropriation					-	-	-	#DIV/0!
Other Reserves					-	-	-	#DIV/0!
Total Non-Operating Appropriations					-	-	-	#DIV/0!
TOTAL APPROPRIATIONS	2,531,440			36,000	2,567,440	2,474,803	92,637	3.7%
ACCUMULATED DEFICIT					-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,531,440			36,000	2,567,440	2,474,803	92,637	3.7%
UNRESTRICTED NET POSITION UTILIZED								
Municipality/County Appropriation					-	-	-	#DIV/0!
Other					-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized					-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 2,531,440	\$ -	\$ -	\$ 36,000	\$ 2,567,440	\$ 2,474,803	\$ 92,637	3.7%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 126,572.00 \$ - \$ - \$ 1,800.00 \$ 128,372.00

Prior Year Adopted Appropriations Schedule

Housing Authority of the Town of Harrison

FY 2021 Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 399,547			\$ 18,000	\$ 417,547
Fringe Benefits	217,000			8,000	225,000
Legal	65,000				65,000
Staff Training				10,000	10,000
Travel	3,000				3,000
Accounting Fees	21,000				21,000
Auditing Fees	14,000				14,000
Miscellaneous Administration*	60,000				60,000
Total Administration	779,547	-	-	36,000	815,547
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services					-
Salary & Wages - Maintenance & Operation	501,935				501,935
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor	55,771				55,771
Fringe Benefits	300,000				300,000
Tenant Services					-
Utilities	427,000				427,000
Maintenance & Operation	60,000				60,000
Protective Services					-
Insurance	110,000				110,000
Payment in Lieu of Taxes (PILOT)	135,550				135,550
Terminal Leave Payments					-
Collection Losses					-
Other General Expense					-
Rents					-
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*	69,000				69,000
Total Cost of Providing Services	1,659,256	-	-	-	1,659,256
Total Principal Payments on Debt Service in Lieu of Depreciation					-
Total Operating Appropriations	2,438,803	-	-	36,000	2,474,803
NON-OPERATING APPROPRIATIONS					
Total Interest Payments on Debt					-
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	-	-
TOTAL APPROPRIATIONS	2,438,803	-	-	36,000	2,474,803
ACCUMULATED DEFICIT					-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	2,438,803	-	-	36,000	2,474,803
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation					-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 2,438,803	\$ -	\$ -	\$ 36,000	\$ 2,474,803

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 121,940.15	-	\$ -	\$ 1,800.00	\$ 123,740.15
--------------------------------------	---------------	---	------	-------------	---------------

Debt Service Schedule - Principal

Housing Authority of the Town of Harrison

If Authority has no debt X this box

X

	Fiscal Year Ending in							Total Principal Outstanding	
	Adopted Budget Year 2021	Proposed Budget Year 2022	2023	2024	2025	2026	2027		Thereafter
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
TOTAL PRINCIPAL									\$
LESS: HUD SUBSIDY									
NET PRINCIPAL	\$	-	-	-	-	-	-	-	-

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<i>Moody's</i>	<i>Fitch</i>	<i>Standard & Poors</i>
Bond Rating			
Year of Last Rating			

If no Rating type in Not Applicable

Debt Service Schedule - Interest

Housing Authority of the Town of Harrison

if Authority has no debt X this box

	<i>Fiscal Year Ending in</i>						Thereafter	Total Interest Payments Outstanding
	Proposed Budget Year 2022	2023	2024	2025	2026	2027		
Adopted Budget Year 2021								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
TOTAL INTEREST	\$ -	-	-	-	-	-	-	-
LESS: HUD SUBSIDY	\$ -	-	-	-	-	-	-	-
NET INTEREST	\$ -	-	-	-	-	-	-	-

Net Position Reconciliation

Housing Authority of the Town of Harrison

For the Period April 1, 2021 to March 31, 2022

FY 2022 Proposed Budget

Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
\$ 889,437	\$ -	\$ -	\$ -	\$ 889,437
6,280,385				6,280,385
(5,390,948)				(5,390,948)
2,411,188				2,411,188
2,180,376				2,180,376
				-
				-
				-
				-
(799,384)	-	-	-	(799,384)
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
(799,384)	\$ -	\$ -	\$ -	(799,384)

TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)
 Less: Invested in Capital Assets, Net of Related Debt (1)
 Less: Restricted for Debt Service Reserve (1)
 Less: Other Restricted Net Position (1)
 Total Unrestricted Net Position (1)
 Less: Designated for Non-Operating Improvements & Repairs
 Less: Designated for Rate Stabilization
 Less: Other Designated by Resolution
 Plus: Accrued Unfunded Pension Liability (1)
 Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
 Plus: Estimated Income (Loss) on Current Year Operations (2)
 Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET
 Unrestricted Net Position Utilized to Balance Proposed Budget
 Unrestricted Net Position Utilized in Proposed Capital Budget
 Appropriation to Municipality/County (3)
 Total Unrestricted Net Position Utilized in Proposed Budget
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR
 (4)

(1) Total of all operations for this line item must agree to audited financial statements.
 (2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.
 (3) Amount may not exceed 5% of total operating appropriations. See calculation below.
 Maximum Allowable Appropriation to Municipality/County \$ 126,572 \$ - \$ - \$ 1,800 \$ 128,372
 (4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2021 (2021-2022)

HARRISON

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2021 (2021-2022) CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

HARRISON

FISCAL YEAR: FROM: 4/1/2021 TO: 3/31/2022

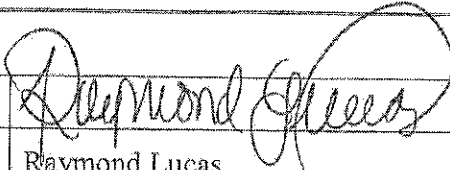
enter X to the left if this paragraph is applicable

It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Harrison Housing Authority, on the 9th day of February, 2021.

OR

enter X to the left if this paragraph is applicable

It is hereby certified that the governing body of the _____ Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Raymond Lucas		
Title:	Executive Director		
Address:	Harrison & Schuyler Avenues Harrison, NJ 07029		
Phone Number:	973-483-1488	Fax Number:	973-483-4277
E-mail address	rlucas@harrisonhousing.com		

2021 (2021-2022) CAPITAL BUDGET/PROGRAM MESSAGE

Housing Authority

FISCAL YEAR: FROM: 4/1/2021 TO: 3/31/2022

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (This may include the governing body or certain officials such as planning boards, Construction Code Officials) as to these Projects?

Yes

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations. Indicate the primary source of funding the debt service for the Debt Authorizations (Example HUD Funding or Other sources)

N/A

5. Have the current capital projects been reviewed and approved by HUD?

Yes

Add additional sheets if necessary.

Proposed Capital Budget

Housing Authority of the Town of Harrison
 For the Period April 1, 2021 to March 31, 2022

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Public Housing Management</i>					
Operations/Structural/Mechanical	\$ 146,000				\$ 146,000
Management Improvements	50,000				50,000
Administrative - capital projects	80,000				80,000
General Capital Activity	602,803				602,803
Total	878,803	-	-	-	878,803
<i>Section 8</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>Housing Voucher</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<i>Other Programs</i>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 878,803	\$ -	\$ -	\$ -	\$ 878,803

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Housing Authority of the Town of Harrison

For the Period April 1, 2021 to March 31, 2022

Fiscal Year Beginning In

	Estimated Total	Current Budget					
	Cost	Year 2022	2023	2024	2025	2026	2027
<i>Public Housing Management</i>							
Operations/Structural/Mechanl	\$ 876,000	\$ 146,000	\$ 146,000	\$ 146,000	\$ 146,000	\$ 146,000	\$ 146,000
Management Improvements	300,000	50,000	50,000	50,000	50,000	50,000	50,000
Administrative - capital projects	480,000	80,000	80,000	80,000	80,000	80,000	80,000
General Capital Activity	3,585,143	602,803	596,462	596,492	596,462	596,462	596,462
Total	5,241,143	878,803	872,462	872,492	872,462	872,462	872,462
<i>Section 8</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Housing Voucher</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>Other Programs</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 5,241,143	\$ 878,803	\$ 872,462	\$ 872,492	\$ 872,462	\$ 872,462	\$ 872,462

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Housing Authority of the Town of Harrison

For the Period April 1, 2021 to March 31, 2022

	Estimated Total Cost	<i>Funding Sources</i>				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Public Housing Management</i>						
Operations/Structural/Mechani	\$ 876,000				\$ 876,000	
Management Improvements	300,000				300,000	
Administrative - capital projects	480,000				480,000	
General Capital Activity	3,585,143				3,585,143	
Total	<u>5,241,143</u>	-	-	-	5,241,143	-
<i>Section 8</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Housing Voucher</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>Other Programs</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	<u>\$ 5,241,143</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 5,241,143</u>	<u>\$ -</u>
Total 5 Year Plan per CB-4	<u>\$ 5,241,143</u>					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.