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1	TOWN OF HARRISON
Τ.	HUDSON COUNTY, NEW JERSEY
2	RE:
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3	REGULAR MEETING : TRANSCRIPT OF
	OF THE :
4	HARRISON HOUSING AUTHORITY: PROCEEDINGS
5	
6	OPEN SESSION
7	Harrison Housing Authority
	Building One
8	788 Harrison Avenue
	Harrison, New Jersey
9	Wednesday, June 16, 2016
	6:00 p.m.
10	
11	
12	BEFORE:
13	JAMES DORAN, Chairman
14	IRENE ALMEIDA, Commissioner DANIEL CHOFFO, Commissioner
7.4	FREDERICK CONFESSORE, Commissioner
15	DAWN T. KINSELLA, Commissioner
~~	BRUNILLA MUSTILLI, Commissioner
16	ARTHUR PETTIGREW, Commissioner
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19	ALSO PRESENT:
20	JOSEPH A. MANFREDI, ESQ., Board Counsel
21	ROY ROGERS, Secretary
22	MAUREEN GILMORE
23	DOREEN COUCH
24	JOAN MICHAELSON
25	Job No. NJ2207625

1	CHAIRMAN DORAN: Pursuant to Chapter				
2	231, Laws of 1975, adequate posting and advanced				
3	notice of the date, time and location and purpose				
4	and the agenda of this meeting has been recorded.				
5	I call the meeting order to and ask the				
6	secretary to please take the roll.				
7	MS. GILMORE: Commissioner Almeida.				
8	COMMISSIONER ALMEIDA: Here.				
9	MS. GILMORE: Commissioner Choffo.				
10	VICE CHAIRMAN CHOFFO: Here.				
11	MS. GILMORE: Commissioner				
12	Confessore.				
13	COMMISSIONER CONFESSORE: Here.				
14	MS. GILMORE: Commissioner Kinsella.				
15	COMMISSIONER KINSELLA: Here.				
16	MS. GILMORE: Commissioner Mustilli.				
17	COMMISSIONER MUSTILLI: Here.				
18	MS. GILMORE: Commissioner Pettigrew.				
19	COMMISSIONER PETTIGREW: Here.				
20	MS. GILMORE: Chairman Doran.				
21	CHAIRMAN DORAN: Here. Can I have a				
22	motion to approve the minutes of the May 11, 2016				
23	meeting?				
24	MS. GILMORE: Pettigrew, Kinsella.				
25	Commissioner Almeida.				

		- The second of
1		COMMISSIONER ALMEIDA: Aye.
2		MS. GILMORE: Commissioner Choffo.
3		VICE CHAIRMAN CHOFFO: Aye.
4		MS. GILMORE: Commissioner
5	Confessore.	
6		COMMISSIONER CONFESSORE: Aye.
7		MS. GILMORE: Commissioner Doran.
8		CHAIRMAN DORAN: Abstained.
9	·	MS. GILMORE: Commissioner Kinsella.
10		COMMISSIONER KINSELLA: Aye.
11		MS. GILMORE: Commissioner Mustilli.
12		COMMISSIONER MUSTILLI: Aye.
13	·	MS. GILMORE: Commissioner Pettigrew.
14		COMMISSIONER PETTIGREW: Aye.
15		CHAIRMAN DORAN: Can I have a motion
16	to approve the	water bills?
17		COMMISSIONER MUSTILLI: Motion and.
18		COMMISSIONER PETTIGREW: Motion.
19		COMMISSIONER KINSELLA: Second.
20	Commissioner Al	Lmeida.
21		COMMISSIONER ALMEIDA: Aye.
22		MS. GILMORE: Commissioner Choffo.
23		VICE CHAIRMAN CHOFFO: Aye.
24		MS. GILMORE: Commissioner
25	Confessore.	

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1	COMMISSIONER CONFESSORE: Aye.		
2	MS. GILMORE: Commissioner Doran.		
3	CHAIRMAN DORAN: I'll abstain on		
4	that.		
5	MS. GILMORE: Commissioner Kinsella.		
6	COMMISSIONER KINSELLA: Aye.		
7	MS. GILMORE: Commissioner Mustilli.		
8	COMMISSIONER MUSTILLI: Aye.		
9	MS. GILMORE: Commissioner Pettigrew.		
10	COMMISSIONER PETTIGREW: Aye.		
11	CHAIRMAN DORAN: Does anyone have any		
12	questions on the other bills that you have in front		
13	of you?		
14	COMMISSIONER CHOFFO: I have one		
15	question, Dr. Doran. I'm looking at the budget, the		
16	actual. It's interested we had budgeted in terms of		
17	total income. It looks like		
18	CHAIRMAN DORAN: What page are you		
19	on?		
20	COMMISSIONER CHOFFO: On the bills.		
21	COMMISSIONER ALMEIDA: The Budget to		
22	Actual.		
23	COMMISSIONER CHOFFO: We have an		
24	excess which of bills so far for 30,870, if you look		
25	halfway down in total income. I just wondered what		

MS. GILMORE: We have a letter from Hudson County Cooperative Members. I have attached the 2016 Gas participation form for participating Hudson County Cooperative Members, who would like to renew with the Passaic County Energy Regional Cooperative Pricing System for natural gas to begin in December 2016. For those Hudson County Cooperative Members who haven't participated before, now is the time to reconsider participation for the new contract period.

Several Hudson County Cooperative Members have participated with PCERCPS on natural gas purchasing with Passaic County taking the lead.

Attached is a projected savings expected by each of the participants in the PCERCPS on their natural gas bill.

The early notification and solicitation is in preparation for Passaic County to bid the contract during the 2016 summer months when natural gas prices are at their softest for 12, 24 and 36-month terms. The contract period would begin in December 2016, and continue the term of the winning bid.

In brief, by submitting the 2016 Gas participation form, you are acknowledging that

Passaic County, the PCERCPS will enter into a master contract with the winning supplier on behalf of all of the participants. At that time each participant will be required to pass a board resolution acknowledging the terms of the agreement, the winner bidder, price, term, et cetera, following the bid award. Further details are included in the 2016 Gas Participation or call me if you have any questions, Charlene Burke, Office of Grants Administration and Shared Services.

COMMISSIONER CHOFFO: Are we currently in a cooperative?

MR. ROGERS: For electric.

COMMISSIONER CHOFFO: This is for

15 | gas.

MR. MANFREDI: Mr. Chairman, one of the things I'll just note, this provides the Housing Authority with the opportunity to look at the winning bid and determine if the prices are satisfactory. One of the things legally we just always look for is what terms we're being bound to, and if we have the opportunity to opt out if prices rise so we're not artificially locked into a number higher than market. There was some historic concerns in years past where some housing

1 authorities signed longer agreements. COMMISSIONER PETTIGREW: You have the 3 oil agreements that you have to sign. The price of 4 oil dropped and these cooperatives were charging significantly more. MR. MANFREDI: Yes. That was a very 6 7 serious concern. That's why the Board has to pass a 8 resolution before actually entering the terms. 9 CHAIRMAN DORAN: Do you want to pass 10 a resolution tonight, or do you want to research it? MR. MANFREDI: I would rather wait. 11 12 What they'll do is they'll get the winning bid, then 13 they'll send us the agreement. At that point we'll look at it, and then the Board makes a final 14 15 decision whether we should enter the agreement. 16 COMMISSIONER PETTIGREW: Sound good to me. 17 18 CHAIRMAN DORAN: So we aren't taking 19 any action on that? 20 MR. MANFREDI: No. 21 MS. GILMORE: We just have to vote to 22 put the form. 23 CHAIRMAN DORAN: Do we need a roll

Do you want to roll call on that to

apply?

call on that?

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1 MS. GILMORE: I have one or two more 2 letters. Now, I have a letter from Lawrence Bennett 3 to the Honorable Mayor, James Fife. Commissioners, 4 it is with great regret that I must resign as the Harrison Housing Authority Commissioner for the 5 Harrison Gardens. My resignation is effective as of May 16, 7 2016. Thank you for the opportunity to served as 8 9 the Commissioner for the Harrison Housing Authority. Sincerely, Lawrence M. Bennett. 10 11 Then we have a letter from Mayor Fife. Dear Councilman Doran, Councilman Lawrence M Bennett 12 13 has resigned from the Harrison Housing Authority effective immediately. Pursuant to the New Jersey 14 15 Housing laws, this is a Mayor appointment. 16 Accordingly, I am hereby appointing you as Commissioner of the Authority for the unexpired term 17 of Councilman Bennett, expiring June 6, 2019. 18 19 Kindly stop by the Town Clerk's Office at your earliest convenience to be sworn in. 20 21 Thank you for your attention to this 22 Very truly yours, James Fife. That's it matter. 23 for communications.

CHAIRMAN DORAN:

Executive Director's report.

Call for the

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1 MR. ROGERS: Yes. Also, let the record show that the Mayor swore in Mr. Doran. 2 COMMISSIONER DORAN: Yes, I was sworn 3 in on Tuesday. It's on the back of that sheet. MR. ROGERS: I think you were sworn 6 in on January 14th. CHAIRMAN DORAN: Yes. If you flip the letter over, it's on the back. MR. ROGERS: On the Executive Director's report, I gave a written report a couple 10 weeks ago nothing has changed. The only addition I 11 would like to address is we've got -- we met with 12 the committee on the longevity program, longevity 13 pay for the employees, and I would like suggest we 14 send that back to the committee to do some more 15 reviewing and research. 16 And also the yard policy was approved by 17

And also the yard policy was approved by the committee, and I would like to hold that in abeyance until our next Board meeting when we've had time to make sure we've got all the T's crossed and the I's dotted given the legal ramifications. We have strong language in there about leading to an eviction, and Mr. Mr. Manfredi can address it, if you will like.

MR. MANFREDI: Sure. As you know the

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tenancy committee adopted a yard policy which would benefit the agency. We don't have one at this point, and the most appropriate way to enforce it is to integrate it into our rules and regulations as part of our overall lease so that if we do have violations of it, we can take the appropriate action and a notice to cease.

The process will require giving notice and comment to the residents, since it is an amendment to rules and regulations. So what I'm going to do is, I've outlined that, and I will be providing it to Mr. Rogers and to Maureen, and it will be following the process to make it part of the rules and regulations so that it could be implemented.

MS. GILMORE: I have a question, I'm sorry. Once we get this out, we have to send it out. We have to call a meeting and all that. Then we won't implement it until September?

MR. ROGERS: At least.

MR. MANFREDI: We're going to sit down and go through some of the technical aspects and determine when we're going to give notice, how we're going to get it out to the residents and what our effective date will be.

MR. ROGERS: The only other thing,

1	Mr. Chairman, on behalf of the staff myself, I would			
2	like welcome you to the Board. We're very pleased,			
3	also we hope you get reappointed. That's all I			
4	have, sir.			
5	CHAIRMAN DORAN: Thank you for your			
6	patience. I realize that you guys have been			
7	discussing for several months this longevity issue.			
8	Thank you for giving me the opportunity at least to			
9	become familiar with it and so forth to make that			
10	final decision, and also as far as the tenancy			
11	committee, just have some time to take a look at			
12	that and discuss it further legally with Joe. So			
13	thank you very much for your patience.			
14	Is that it for your report?			
15	COMMISSIONER CHOFFO: I want make a			
16	motion to go into closed session.			
.17	CHAIRMAN DORAN: Motion to go into			
18	closed session. Roll call.			
19	MS. GILMORE: Commissioner Almeida.			
20	COMMISSIONER ALMEIDA: Aye.			
21	MS. GILMORE: Commissioner Choffo.			
22	COMMISSIONER CHOFFO: Aye.			
23	MS. GILMORE: Commissioner			
24	Confessore.			
25	COMMISSIONER CONFESSORE: Aye.			

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1	MS. GILMORE: Commissioner Doran.			
2	COMMISSIONER DORAN: Aye.			
3	MS. GILMORE: Commissioner Kinsella.			
4	COMMISSIONER KINSELLA: Aye.			
5	MS. GILMORE: Commissioner Mustilli.			
6	COMMISSIONER MUSTILLI: Aye.			
7	MS. GILMORE: Commissioner Pettigrew.			
8	COMMISSIONER PETTIGREW: Aye.			
9	(Whereupon the Housing Authority			
10	moves to its Executive Session.)			
11	CHAIRMAN DORAN: Let the record			
12	reflect that we're back in open session, and we have			
13	discussed things that we're voting on. I need a			
14	motion to be back in open session.			
15	COMMISSIONER ALMEIDA: Motion.			
16	COMMISSIONER MUSTILLI: Second.			
17	CHAIRMAN DORAN: Roll call.			
18	MS. GILMORE: Commissioner Almeida.			
19	COMMISSIONER ALMEIDA: Aye.			
20	MS. GILMORE: Commissioner Choffo.			
21	VICE CHAIRMAN CHOFFO: Aye.			
22	MS. GILMORE: Commissioner			
23	Confessore.			
24	COMMISSIONER CONFESSORE: Aye.			
25	MS. GILMORE: Commissioner Doran.			
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1	Confessore.
2	COMMISSIONER CONFESSORE: Aye.
3	MS. GILMORE: Commissioner Kinsella.
4	COMMISSIONER KINSELLA: Aye.
5	MS. GILMORE: Commissioner Mustilli.
6	COMMISSIONER MUSTILLI: Aye.
7	MS. GILMORE: Commissioner Pettigrew.
8	COMMISSIONER PETTIGREW: Aye.
9	MS. GILMORE: Commissioner Doran.
10	CHAIRMAN DORAN: Aye. I need a
11	motion to approve Resolution No. 1330-06-16,
12	authorizing renewal of the contract for the
13	extermination service to Advanced Animal and Pest
14	Control, Incorporated. Do I have motion on that?
15	MS. GILMORE: Pettigrew and seconded
16	by Kinsella.
17	CHAIRMAN DORAN: Roll call.
18	MS. GILMORE: Commissioner Almeida.
19	COMMISSIONER ALMEIDA: Aye.
20	MS. GILMORE: Commissioner Choffo.
21	VICE CHAIRMAN CHOFFO: Aye.
22	MS. GILMORE: Commissioner
23	Confessore.
24	COMMISSIONER CONFESSORE: Aye.
25	MS. GILMORE: Commissioner Kinsella.

1 | COMMISSIONER PETTIGREW: Aye.

MS. GILMORE: Chairman Doran.

CHAIRMAN DORAN: Yes.

MR. ROGERS: Mr. Chairman, under new business, I have a couple of items. Before we do that, may I suggest right now when a Commissioner leaves the Board, we give them a paper certificate without a frame. I would like to start buying plaques that are engraved and make something you can really hang onto.

COMMISSIONER CHOFFO: That's fine.

COMMISSIONER PETTIGREW: Yeah, and we give you authority after Larry.

MR. ROGERS: And the other item is developing a notice for tenants timing paying rent, and I'm going to back to the committee, and the attorney can work on that, and I'll meet with the tenancy committee sometime in July or August.

The next item I have, we've really done a lot of Zika education. The Housing Authority and staff attended a meeting in town. We've put out notices, No Standing Water. The maintenance people really didn't to have to step up efforts, they were already doing it. We're making sure that there's no water accumulated. Standing water is one of the

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1	biggest places for mosquitoes to breed, and also
2	make sure have our weeds cut down. I commend our
3	staff. They also have a lot in the vestibule, a lot
4	of information that the staff put out there for the
5	residents.
6	CHAIRMAN DORAN: We just did a public
7	forum on the Zika virus at the Hudson Regional
8	Health Commission. Everyone was invited.
9	MS. GILMORE: We notified the tenants
10	so they would know about it too.
11	COMMISSIONER CHOFFO: I did have a
12	question. Did the maintenance staff go?
13	MR. ROGERS: The maintenance
14	supervisor did.
15	COMMISSIONER CHOFFO: So if there is
16	additional, I recommend that if there's webinars or
17	seminars that they go.
18	MR. ROGERS: We in fact tried to get
19	one right on the property.
20	CHAIRMAN DORAN: If you were able to
21	get this information each employee, that probably
22	would be sufficient. To be honest with you, you and
23	I went to the same presentation. I'm not sure they
24	did anything but a PowerPoint anyway

COMMISSIONER CHOFFO:

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You can get

town employees and staff in here.

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CHAIRMAN DORAN: I'm not even sure it's there yet at this point.

COMMISSIONER CHOFFO: I'm saying like if something comes, like for the staff, town DPW, the school, custodians.

MR. ROGERS: I was told before that the maintenance supervisor, he did sit down with his staff and inform them, and we already have a program in place. We're just beefing it up a little bit.

The final thing I have is, Ms. Michaelson has been helping me with a lot of work, but she came up with the idea to have our children and community service people prepare some kind of a card or something for the people in Orlando. We did a little bit more research. Would you like to elaborate?

MS. MICHAELSON: I contacted the Orlando Housing Authority to see if they need any help, and they did not get back to me. Upon further dealing with the City of Orlando, they requested funds that they have exhausted. Also, the Florida Gay Lesbian and Transgender community, and they have started a GoFundMe page, and they have \$4 1/2 million dollars. What they need really is prayers,

and they asked for any words of encouragement.

I contacted the police department and fire department, first responders, and they gave me a list of family and survivors, and hopefully, community service, we have about eight people who are community service eligible, and we'll work with them to do the community services.

MR. ROGERS: Any questions?

CHAIRMAN DORAN: If I was still

living in the Gardens, I would need community service? Oh, if you're not working. Can I do it anyway? That's pretty cool.

MR. ROGERS: You have to work eight hours a month, if you're not working and you're under 62.

CHAIRMAN DORAN: That's pretty good.

MR. ROGERS: With the Board's permission, I would like to continue to pursue what we can do for Orlando with one of these funds, and maybe get the children and community service people involved to have a car wash, you know, type of event. Even if you raised \$150, by the time everybody in United States did it, they will have a pretty good plan, and I'm sure they need it. Do I have the Board's permission to continue in that

COMMISSIONER PETTIGREW: Aye.

800-227-8440

CERTIFICATION

I, SHARI CATHEY, CCR, RPR, License No. 30XI00234700, and Notary Public of the State of New Jersey, hereby certify that the proceedings herein are from the notes taken by me of a Regular Meeting of the Harrison Housing Authority, held on Thursday, June 16, 2016; and that this is a correct transcript of the same.

Drail Carry

SHARI CATHEY, CCR, RPR
A NOTARY PUBLIC of the
State of New Jersey
I.D. No. 2283786
Commission Expires 2/4/17

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