1	THE CHAIRMAN: Call the meeting to
2	order. This is the meeting of the Commissioners
3	of the Harrison Housing Authority, Town of
4	Harrison of the regular session in the conference
5	room, on Wednesday, March 1st, at 6 p.m.
6	Pursuant to Chapter 231, Laws of 1975,
7	adequate posting and advance notice of the date,
8	time, location and purpose of the agenda of this
9	meeting had been recorded.
10	I invite you-all to please stand and
11	salute the flag.
12	(Pledge of Allegiance.)
13	THE CHAIRMAN: Will the clerk call the
14	roll.
15	MS. GILMORE: Commissioner Almeida.
16	COMMISSIONER ALMEIDA: Here.
17	MS. GILMORE: Commissioner Choffo.
18	COMMISSIONER CHOFFO: Here.
19	MS. GILMORE: Commissioner Confessore,
20	absent.
21	Commissioner Kinsella.
22	COMMISSIONER KINSELLA: Here.
23	MS. GILMORE: Commissioner Mustilli.
24	COMMISSIONER MUSTILLI: Aye.
25	MS. GILMORE: Commissioner Pettigrew.

	Page 3	
1	COMMISSIONER PETTIGREW: Here.	
2	MS. GILMORE: Commissioner Doran.	
3	THE CHAIRMAN: Here.	
4	A motion to approve the minutes of the	
5	February 1, 2017 meeting.	
6	COMMISSIONER ALMEIDA: Motion.	
7	COMMISSIONER PETTIGREW: Second.	
8	THE CHAIRMAN: Motion made and	
9	seconded. Clerk call the roll.	
10	MS. GILMORE: Commissioner Almeida.	
11	COMMISSIONER ALMEIDA: Aye.	
12	MS. GILMORE: Commissioner Choffo.	
13	COMMISSIONER CHOFFO: Aye.	
14	MS. GILMORE: Commissioner Kinsella.	
15	COMMISSIONER KINSELLA: Aye.	
16	MS. GILMORE: Commissioner Mustilli.	
17	COMMISSIONER MUSTILLI: Aye.	
18	MS. GILMORE: Commissioner Pettigrew.	
19	COMMISSIONER PETTIGREW: Aye.	
20	MS. GILMORE: Commissioner Doran.	
21	THE CHAIRMAN: Aye.	
22	A motion to approve the water bills.	
23	COMMISSIONER KINSELLA: Motion.	
24	COMMISSIONER PETTIGREW: Second.	
25	THE CHAIRMAN: Motion made and	

THE CHAIRMAN: Okay.

There hasn't been any major changes since

then, and I don't have anything to add.

Executive Director's report, I sent that out last

week.

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1	COMMISSIONER CHOFFO: I have a	
2	question. I'm sorry, Mr. Chairman.	
3	THE CHAIRMAN: Go ahead. The	
4	delinquency, have you noticed that going up?	
5	DIRECTOR ROGERS: It's going up because	
6	we've got our meeting a week early.	
7	COMMISSIONER CHOFFO: Yes, you brought	
8	that up last time. I apologize. So if someone	
9	is not in within the first five days, you	
10	consider them delinquent?	
11	MS. GILMORE: Ten days.	
12	DIRECTOR ROGERS: Ten days.	
13	COMMISSIONER CHOFFO: Today is the	
14	DIRECTOR ROGERS: But this is a	
15	carryover from last month. What happens is the	
16	people that are late, like in this instance in	
17	February, they're not 10 days late, they're 30	
18	days late.	
19	COMMISSIONER CHOFFO: That's what I	
20	mean. So out of the 10 for one month, does that	
21	include March?	
22	DIRECTOR ROGERS: No.	
23	COMMISSIONER CHOFFO: All right. At	
24	this time it doesn't. So as of March 1st these	
25	people are still late from February?	

1	DIRECTOR ROGERS: But by what, about	
2	March the 5th go ahead.	
3	MS. GILMORE: No, it's just we sent	
4	that out before the end of February. Most people	
5	pay the last two days of the month, and this	
6	Director's report is done before that, that's	
7	why. As of now there's only I think one person	
8	that's late.	
9	COMMISSIONER CHOFFO: So for the future	
10	maybe you can put an asterisk next to it, because	
11	when we read it	
12	THE CHAIRMAN: We'll talk about that in	
13	a minute. That may be a moot point, because I'm	
14	going to raise some other issue up.	
15	COMMISSIONER CHOFFO: All right.	
16	THE CHAIRMAN: But right now that	
17	number is adjusted on the report to possibly one.	
18	MS. GILMORE: Yes.	
19	THE CHAIRMAN: Would that be the one	
20	for two months?	
21	Okay. Maintenance report? Do we need	
22	a motion to accept the maintenance report? Any	
23	questions?	
24	COMMISSIONER ALMEIDA: Motion.	
25	COMMISSIONER MUSTILLI: Second.	

1	THE CHAIRMAN: Is there any questions	
2	before I call the roll? Okay, motion made and	
3	seconded. Clerk call the roll.	
4	MS. GILMORE: Commissioner Almeida.	
5	COMMISSIONER ALMEIDA: Aye.	
6	MS. GILMORE: Commissioner Choffo.	
7	COMMISSIONER CHOFFO: Aye.	
8	MS. GILMORE: Commissioner Kinsella.	
9	COMMISSIONER KINSELLA: Aye.	
10	MS. GILMORE: Commissioner Mustilli.	
11	COMMISSIONER MUSTILLI: Aye.	
12	MS. GILMORE: Commissioner Pettigrew.	
13	COMMISSIONER PETTIGREW: Aye.	
14	MS. GILMORE: Commissioner Doran.	
15	THE CHAIRMAN: Aye.	
16	Any old business?	
17	Okay. New business? I have an item	
18	under new business.	
19	We were just having a talk with Maureen	
20	and Roy, is the first is the first Wednesday	
21	of the month working for us as far as the meeting	
22	goes, or do you think we might need to change it?	
23	MS. GILMORE: Well, the main problem is	
24	like the reports are a little off.	
25	THE CHAIRMAN: Right.	d.

1	MS. GILMORE: And then even	
2	THE CHAIRMAN: The first meeting of the	
3	month, if it's an early day of the month it's	
4	going to require them to put things that are on	
5	paper so that they report to us by the time the	
6	meeting takes place, like the bills	
7	MS. GILMORE: Right. And even like the	
8	maintenance report is done the 28th day of the	
9	month, and then it's got to be done, you know	
10	so it's easier to do it I don't know you don't	
11	want to the second Wednesday but how about the	
12	Thursday	
13	DIRECTOR ROGERS: We didn't discuss	
14	this, but I thought to keep it the first	
15	Wednesday of the month. And it doesn't really	
16	have a negative impact, all we have to do is what	
17	we did tonight.	
18	THE CHAIRMAN: Let me ask the Board	
19	members. How is it working for you guys?	
20	COMMISSIONER PETTIGREW: Works well for	
21	me. Disange sw Mozne I Research Antiggrad	
22	COMMISSIONER CHOFFO: I'm okay with it.	
23	COMMISSIONER ALMEIDA: Fine.	
24	COMMISSIONER PETTIGREW: Why don't we	
25	just put in an addendum?	

1 DIRECTOR ROGERS: From now on I'll put it in my ED report. 2 THE CHAIRMAN: Yeah, I was just 3 4 wondering if I had a conflict. COMMISSIONER CHOFFO: Wednesdays? 5 THE CHAIRMAN: Yes. 6 7 COMMISSIONER CHOFFO: I used to have 8 one. When's your HCIA? 9 THE CHAIRMAN: That's definitely a 10 second Wednesday. DIRECTOR ROGERS: We don't have to keep 11 12 it on Wednesday either. COMMISSIONER CHOFFO: Is there any 13 conflict with you guys? 14 15 COMMISSIONER PETTIGREW: The third Wednesday is not good for me. 16 17 MS. GILMORE: No, we were saying Thursday instead of a Wednesday. 18 19 COMMISSIONER CHOFFO: Thursdays are 20 bad. 21 DIRECTOR ROGERS: I think we should 22 keep it right where it is. 23 THE CHAIRMAN: All right, Thursday the 24 Board meetings run. Let's keep it now and we'll

make some adjustments if we have to in the

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future. This way we don't have to change the 1 2 calendar yet. All right. Well, if it doesn't 3 seem to fit or if anybody has any suggestions, 4 I'm certainly open to it. So let me know. 5 COMMISSIONER PETTIGREW: Well, why 6 don't you form a committee to find out what would 7 be best? THE CHAIRMAN: We'll get the raincoat 9 committee together. 10 MS. GILMORE: I quess it's because we 11 have the bills twice a month then, that's why. 12 Because all the bills aren't in by the beginning 13 of the month. 14 THE CHAIRMAN: I do realize from a 15 public policy perspective sometimes the first, 16 that was my faux pas in the sense of thinking 17 about it up-front that sometimes the first 18 Wednesday of the month is difficult, but we'll 19 try a couple more and we'll see. I don't mind 20 adjusting those figures at the meeting. And it 21 doesn't have to be, you know, people can do that

MS. GILMORE: Oh, yeah, yeah.

THE CHAIRMAN: Great. Do we need,

let's have a motion to approve No. 1344,

in their agenda.

22

- No. 1345, No. 1346, which are travel policy plans
 with new general accounting contract and to renew
 the legal service contract and to amend the
 budget. Does anybody have any questions on any
 of those?
 - COMMISSIONER CHOFFO: I'm sorry, which one is that, Dr. Doran? 1340 what?
 - THE CHAIRMAN: 1345, which is new and general fee accounting services with Geltrude & Company.
 - The next one is approving authorizing
 of a general legal contract with Joseph Manfredi
 & Associates.
 - COMMISSIONER CHOFFO: 1346; right?

 THE CHAIRMAN: Do these not -- do we approve these at our reorg meeting?
 - DIRECTOR ROGERS: No, let me clarify
 that quickly. What happened was a year ago the
 Board authorized me to go out for proposals, and
 we had a one-year contract with the option to
 renew, the Board renewing it for one year. So
 this is the second year of the contract, that's
 all we're asking for, is just to renew it at the
 same price and everything.
 - THE CHAIRMAN: But just historically

1	not being here, wouldn't that have been something
2	that would have been done at the reorg meeting?
3	Don't you do your accounting services at the
4	reorg meeting?
5	COMMISSIONER CHOFFO: I think in the
6	past we did; no?
7	DIRECTOR ROGERS: We may have in the
8	distant past, but I don't recall doing it in the
9	recent past, like the last several years.
10	MR. MANFREDI: I think at one point we
11	discussed, Chairman, matching up the professional
12	services with our reorg so everything could take
13	place together.
14	THE CHAIRMAN: Right.
15	MR. MANFREDI: But I don't know that it
16	was ever actually put together that way.
17	THE CHAIRMAN: Okay.
18	DIRECTOR ROGERS: And if you would like
19	that, we can plan on doing it
20	THE CHAIRMAN: Yes, I would think it's
21	a good idea to do that stuff at the reorg
22	meeting.
23	DIRECTOR ROGERS: So with your
24	permission, if we could just go ahead and renew

it now, and then at the next --

1	THE CHAIRMAN: At the next reorg
2	meeting. We'll do it effective from now to the
3	next reorg meeting, and then we'll do it again at
4	the reorg meeting, so then it's back in sync with
5	the calendar.
6	DIRECTOR ROGERS: When is the reorg
7	meeting, June?
8	MS. GILMORE: Yes, June.
9	DIRECTOR ROGERS: If you don't mind, I
10	would recommend we go ahead and do it and then
11	the June 2018 reorg meeting we'll make sure it's
12	in line and programme of print and daily contra
13	THE CHAIRMAN: Yes, but then you're
14	still back to having next year being an
15	expiration date.
16	DIRECTOR ROGERS: But then I only have
17	to extend these a couple of months.
18	MS. GILMORE: Yes, do that.
19	THE CHAIRMAN: So why don't we do that
20	now?
21	MS. GILMORE: You want to extend it
22	now?
23	MR. MANFREDI: You're extending the
24	year option, but then you're going to pull it

further.

1	MS. GILMORE: Are we just going to
2	extend it now until June instead of doing this?
3	DIRECTOR ROGERS: Yes, but my point is
4	we have to get an advertisement out in order to
5	get ready for the June reorg.
6	MS. GILMORE: Yes, yes.
7	COMMISSIONER ALMEIDA: I don't
8	understand.
9	THE CHAIRMAN: We're extending the
10	current contract until June, for which then it
11	will give you time " which will be being a second of the second of th
12	COMMISSIONER PETTIGREW: No, you would
13	have to send the contracts out before June so
14	you'll have it for the June reorganization.
15	MR. MANFREDI: Right. Just to make
16	sure it's clear. You're saying it's a year with
17	a one-year renewal. And if we bring it around to
18	the reorg, we would be basically renewing it
19	until that point and then going back out again
20	for advertisement; is that right?
21	THE CHAIRMAN: Right.
22	DIRECTOR ROGERS: But we're going to go
23	back out for advertising this month in order to
24	have it on the June agenda.

COMMISSIONER CHOFFO: Well, at one

- point I remember doing this in April. When does our fiscal year run?
- MS. GILMORE: April 1st until
- 4 March 31st.
- 5 COMMISSIONER CHOFFO: But the fiscal
- 6 | year runs from April 1st to March 31st?
- 7 MR. MANFREDI: Yes.
- 8 COMMISSIONER PETTIGREW: Why is the
- 9 reorg different?
- MR. MANFREDI: That's right,
- 11 Commissioner, that's what we did.
- DIRECTOR ROGERS: That's why we do it
- the way we do it, with our fiscal year.
- MS. GILMORE: Yes, it's got to go with
- 15 the fiscal.
- 16 COMMISSIONER PETTIGREW: Well, why
- isn't anything on the HUD calendar here then?
- 18 Like the reorganization and Commissioners should
- 19 be on the HUD calendar and all the professionals
- 20 have to get contracts. Wouldn't that make more
- 21 sense?
- 22 THE CHAIRMAN: This is my first time,
- 23 so I wasn't...
- COMMISSIONER PETTIGREW: Well, we'll
- 25 treat you gently on this one.

1 COMMISSIONER CHOFFO: I agree with what the Chairman is saying. I mean, I thought that 2 3 everything should go -- that's why in the past when we did our reorg in April we advertised in 5 March; am I wrong? 6 MS. GILMORE: Yes, the reorg is not 7 until June. 8 COMMISSIONER PETTIGREW: Most boards in 9 the town, but the Town of the Harrison, when you reorg they also have their board of professionals 10 11 the same night. 12 COMMISSIONER CHOFFO: The Board of 13 Education runs a fiscal year of July 1st to 14 June 30th. The reorg meeting is May. MS. GILMORE: Yes, right. 15

THE CHAIRMAN: Was this in an email that you sent us?

MS. GILMORE: No.

THE CHAIRMAN: I'm going to say I thought I read the agenda.

DIRECTOR ROGERS: Can we have our reorg in March or April?

MR. MANFREDI: Well, the Board can change it if they wish to. We have to just make sure it's in the bylaws that we're changing it.

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- 1 It's at the Board's discretion.
- 2 THE CHAIRMAN: I'm getting very
- 3 confused. I read the agenda, so I didn't see any
- 4 of this. I don't know if you guys saw it.
- 5 MS. GILMORE: No.
- 6 COMMISSIONER ALMEIDA: I didn't see it.
- 7 THE CHAIRMAN: So I'm going to pull it
- 8 off the agenda. I don't know why this is here.
- 9 I didn't see it.
- MS. GILMORE: Can I just ask a
- 11 question?
- 12 THE CHAIRMAN: I don't like stuff added
- to the agenda if I wasn't told about it.
- MS. GILMORE: I'm sorry. All right.
- So now we're going to -- I'm going to send out
- 16 for advertisements and all that.
- 17 THE CHAIRMAN: Right.
- MS. GILMORE: But we're going to only
- 19 extend their contract just until June. For now
- do that, and then how do you want to do it?
- 21 COMMISSIONER CHOFFO: Mr. Chairman, I
- 22 have a question. When do the current contracts
- 23 run out? The branch had lieu the selection of the sele
- MS. GILMORE: March 31st.
- DIRECTOR ROGERS: March 31st, the end

of our fiscal year.

COMMISSIONER PETTIGREW: Then the

COMMISSIONER PETTIGREW: Then the only thing we should be changing is the reorganization meeting to coincide with the end of the fiscal year. Why change the contracts when you can just change the reorganization?

MS. GILMORE: Can we do that?

THE CHAIRMAN: I think equally confusing is I think there might be a mistake in this resolution as it's written anyway.

MS. GILMORE: Which one?

THE CHAIRMAN: This is effective from August 1st of '16 to March 31st of '17. And then April 1st or '17 to March --

MS. GILMORE: Oh, sorry. See, that was the original April 1, 2016 to March 31, '17. And then April 1st, through March 31, 2018.

of professional contracts are within the HUD fiscal year. The only thing that's not is the reorganization of the Board.

COMMISSIONER ALMEIDA: So can we do that? Can we switch?

COMMISSIONER PETTIGREW: Let's have a new reorganization meeting in April.

	1.050 20
1	COMMISSIONER CHOFFO: I'll make a
2	motion to go into closed session.
3	(Whereupon proceedings go into closed session
4	under separate cover.)
5	BACK INTO OPEN SESSION:
6	MS. GILMORE: Commissioner Almeida.
7	COMMISSIONER ALMEIDA: Aye.
8	MS. GILMORE: Commissioner Choffo.
9	COMMISSIONER CHOFFO: Aye.
10	MS. GILMORE: Commissioner Kinsella.
11	COMMISSIONER KINSELLA: Aye.
12	MS. GILMORE: Commissioner Mustilli.
13	COMMISSIONER MUSTILLI: Aye.
14	MS. GILMORE: Commissioner Pettigrew.
15	COMMISSIONER PETTIGREW: Aye.
16	MS. GILMORE: Commissioner Doran.
17	THE CHAIRMAN: Aye.
18	We're at new business, I'm going to go
19	through the easy ones first.
20	Can I have a motion to approve the
21	travel plans?
22	COMMISSIONER CHOFFO: Motion.
23	COMMISSIONER PETTIGREW: Second.
24	THE CHAIRMAN: Motion is made and
25	seconded. Clerk call the roll.

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1	MS. GILMORE: Commissioner Mustilli.	
2	COMMISSIONER MUSTILLI: Aye.	
3	MS. GILMORE: Commissioner Pettigrew.	
4	COMMISSIONER PETTIGREW: Aye.	
5	MS. GILMORE: Commissioner Doran.	
6	COMMISSIONER PETTIGREW: Aye.	
7	MS. GILMORE: Commissioner Doran.	
8	THE CHAIRMAN: Aye.	
9	Now, we're not doing a motion to	
10	approve Resolution 1345, but we are going to	
11	introduce a motion, a motion is going to be	
12	introduced to extend the contract of the general	
13	accounting services until it is, an RFP is put	
14	together and put out there, and we'll approve a	
15	yearly contract at the reorg meeting. So we're	
16	extending the current contract as it is, not	
17	what's here, and it will go month to month	
18	until which are the many of becomes the weight were	
19	MS. GILMORE: We get on, okay. Same	
20	thing with the other one?	
21	THE CHAIRMAN: Okay. So a motion on	
22	would you want to call that a different name or	
23	is that going to have the same number?	
24	MS. GILMORE: It will have the same	
25	number.	

1	THE CHAIRMAN: Okay. Then again a
2	motion on Resolution 1346, which is to extend the
3	current contract of the general accounting
4	services.
5	COMMISSIONER CHOFFO: 1346 is the legal
6	services. Takin note dominate de la haema ou pelulom i
7	THE CHAIRMAN: I'm sorry.
8	COMMISSIONER CHOFFO: 1345 is the
9	accounting.
10	THE CHAIRMAN: I'm sorry, I should put
11	my glasses on. 1345 to extend the current
12	contract of the general accounting services,
13	1345. Okay. Can I have a motion on that?
14	COMMISSIONER PETTIGREW: Just as a
15	point of order. Motion 1345-03-17 is a motion
16	that we're supposed to act on? It can't be
17	THE CHAIRMAN: We're amending that
18	resolution. It's really an amendment to the
19	resolution that was given to you, so you're
20	really voting on the amendment.
21	COMMISSIONER PETTIGREW: But you're
22	making a new resolution. You want a new
23	proposal?
24	THE CHAIRMAN: We're amending the

resolution. We're amending the resolution

	Page 25	
1	THE CHAIRMAN: Aye.	Ţ
2	Okay. Resolution 1346. This will	
3	again be an amended resolution to extend the	
4	current contract of the legal services with Joe	è
5	Manfredi & Company to the next, to our next reorg	
6	meeting, which is June. It's going to be month	3
7	to month. Both of those, as you know, are month	1
8	to month. Okay, so that being said	
9	COMMISSIONER PETTIGREW: Motion.	
10	COMMISSIONER MUSTILLI: Second.	
11	THE CHAIRMAN: Motion made by	
12	Pettigrew, seconded by Mustilli. Motion made and	
13	seconded, and clerk call the roll.	
14	MS. GILMORE: Commissioner Almeida.	
15	COMMISSIONER ALMEIDA: Aye.	
16	MS. GILMORE: Commissioner Choffo.	
17	COMMISSIONER CHOFFO: Aye.	
18	MS. GILMORE: Commissioner Kinsella.	
19	COMMISSIONER KINSELLA: Aye.	
20	MS. GILMORE: Commissioner Mustilli.	
21	COMMISSIONER MUSTILLI: Aye.	
22	MS. GILMORE: Commissioner Pettigrew.	
23	COMMISSIONER PETTIGREW: Aye.	
24	MS. GILMORE: Commissioner Doran.	
25	THE CHAIRMAN: Aye.	

1	Do we have any public comment?
2	MS. GILMORE: Excuse me. Before the
3	public comment, I just want to ask you. With the
4	RFP, I know it's going to be extended until
5	probably June or May, but when I do the proposal
6	it's going to be May until March
7	DIRECTOR ROGERS: No, no.
8	THE CHAIRMAN: We're extending it until
9	June. You're going to then, the new proposal
10	will then be from July 1st to June 30th.
11	MS. GILMORE: All right. That doesn't
12	interfere with the year end. That's okay; right?
13	THE CHAIRMAN: Well, no, because every
14	reorganization you're in June you'll be voting or
15	whatever proposals and all your policies and all
16	that stuff. That brings it into sync.
17	MS. GILMORE: But it's all right with
18	the Allegada requisers wood amounts are
19	DIRECTOR ROGERS: Yes.
20	MS. GILMORE: Okay, I just wanted to
21	make sure. All right.
22	THE CHAIRMAN: Any other comments?
23	Points of view, observations? Okay. Other than
24	nice tracker, good job.
25	COMMISSIONER PETTIGREW: Beautiful

(Whereupon the proceedings concluded at 6:40

800-227-8440

p.m.)

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CERTIFICATE

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I, SUSAN M. STYRON, Notary Public, R.P.R., C.S.R., of the State of New Jersey, License No. XIO1704, do hereby certify that the foregoing is a true and accurate transcript of the proceedings as taken stenographically by and before me at the time, place and on the date hereinbefore set forth.

I DO FURTHER CERTIFY that I am neither a relative nor employee nor attorney nor counsel of any of the parties to this action, and that I am neither a relative nor employee of such attorney or counsel, and that I am not financially interested in the action.

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Susan H. Styron

Notary Public of the State of New Jersey My Certificate expires January 25, 2019 Dated: March 14, 2017